

Proceeding of IQAC Meeting to review the works accomplished in the 2nd quarter and to propose new initiatives for the 3rd quarter of the session-2018-19

A meeting of Internal Quality Assurance Cell (IQAC) was held **6th February 2019** at 3:00 pm in the office of the Principal-cum-Chairperson IQAC Smt. Alka Sharma.

The Agenda of the meeting was as under:

1. To discuss the outcomes of inspection for approval of Add-On Course by HPKVN on 11th January 2019.
2. To discuss the possibilities of a Placement Initiative proposed by HPKVN.
3. Regarding the discussion on probable dates and chief-guest for the annual prize distribution function of the college.
4. To get feedback from students enrolled under Add-On Course and analysis of the feedback.
5. To discuss and review the progress for publishing the college magazine 'Ambika'.
6. Completing the necessary formalities for getting estimates of Commerce block from PWD authorities.
7. Repair of damaged boys toilets
8. Repair of music room
9. Repair of railing of science block

The representative of HPKVN inspected the college and they found that the government approved infrastructure was of good quality and they gave the approval for the add-on course 'IT and ITES'. Further the possibility of holding placement drive was discussed. It was decided that Mr. Sukhpreet Singh, the placement incharge of IISD, may be invited in the last week of March, 2019 for the career counseling of the enrolled students and to enlighten them with various job opportunities from this course. The probable dates for holding annual prize distribution function of the college were discussed and it was decided to hold the function on 23th Feb, 2019. It was also decided that local MLA Shri Balbir Singh would be the chief guest.

Further it was decided to get and analyze the feedback from the enrolled students of the add-on course. The progress for publishing the college magazine AMBIKA was also discussed and it was decided that the magazine AMBIKA must be ready for distribution by the end of month May, 2019. The plan of action for the expenditure of RUSA- phase-2 grant of 1 crore was discussed. It was decided to convene a meeting of the board of the governors in the 2nd week of the Feb, 2019 and to prepare the necessary action plan for the same.

The construction of new commerce block was discussed and it was decided to complete all the necessary formalities to get estimates as per the final drawing from the PWD authorities and to send the same to directorate of higher education.

It was also decided to repair the boys' toilets, music room and the railing of the science block.

The meeting ended with vote of thanks to the chair.

The meeting was attended by the following members:-

Name	Signatures
1)Sh. Darshan Kumar(IQAC Coordinator)	
2)Dr. Sunil Dutt Sharma, Member	
3)Dr. Sophia Prabhaker, Member	
4)Dr. Seema Sharma, Member	
5)Sh. Amit Kumar, Member	
6)Sh. Pawan Kumar, Member	



IQAC Coordinator



Principal

PRINCIPAL
Shaharana Pratap Govt. Degree
College Amb (Una) H.P.