

Proceeding of IQAC Meeting for 1st quarter of the session-2019-20

A meeting of Internal Quality Assurance Cell (IQAC) was held on 8th July 2019 at 2:00 pm in the office of the Principal-cum-Chairperson IQAC Dr. Raman Kumar Sharma.

The Agenda of the meeting was as under:

1. Preparation of AQAR for the session 2018-19 and its submission before 30th September 2019.
2. Purchase and installation of LED Display in the College.
3. Development/beautification of landscape in front of the administrative block.
4. Fabrication of a shed in front of the college canteen.
5. To organize lecture for career counseling of the students.
6. To register students for N-List and to conduct workshop on e-resources for faculty and students.
7. To conduct placement drives in the college and to sign MOU for training and placement of the students.
8. To review the Mentor-Mentee system presently running in the college and make the changes accordingly for the session 2019-20.


It was decided in the meeting that AQAR for the session 2018-19 must be prepared well in time and be submitted before 30th September 2019 and to upload all the relevant documents as per the requirement on the college website. It was further decided in the meeting that every notice, information must be prominently displayed in the college campus so there is need to purchase and install a LED display system in the college. The need for beautification of the landscape in front of the administrative block was discussed and it was decided to do the same. It was decided to fabricate shed in front of the college canteen. It was also decided to invite the S.D.M. of Amb subdivision for a lecture on the topic 'How to prepare for UPSC exams' and to make the students conscious about their careers. It was decided to give necessary instructions to the librarian for registration of students and the teachers in N-LIST. After registration a workshop should be conducted in the college to make the students and the teachers aware of the various e-resources available online. It was decided to conduct placement drives and to sign MOUs with local industries and the companies so as to train and place our students. Mentor-Mentee system running in the college was also reviewed and it was decided to maintain the record of the various activities which mentors undertake during mentor mentee meetings.

The meeting ended with vote of thanks for the chair.

The meeting was attended by the following members:-

Name	Signatures
1) Sh. Darshan Kumar(IQAC Coordinator)	
2) Dr. Sophia Prabhakar, Member	
3) Dr. Seema Sharma, Member	
4) Dr. Suruchi Sharma, Member	
5) Sh. Amit Kumar, Member	
6) Dr. Rekha Gupta, Member	
7) Mr. Anil Verma, Member	
8) Ms. Anita Sharma (Librarian)	
9) Sh. Pawan Kumar, Member	


IQAC Coordinator


Principal
PRINCIPAL
Maharana Pratap Govt. Degree
College A (Ina) H.P.