

Meeting (Dated: 21/05/2022)

A meeting of the committee for reconstitution of Maharana Pratap Govt. Degree College Amb Alumni Association (MPGDC-AAA) was convened in the Principal office on 21/05/2022 at 12.30 pm under the chairmanship of the Principal

The following members attended the meeting

1. Ms. Rekha Sharma *Rsharma*
2. Mr. Sukh Dev *Sukh Dev*
3. Dr. Kumar Sujata *Kumar Sujata*
4. Ms. Sureta *Sureta*
5. Mr. Jameet Kumar *Jameet Kumar*
6. Mr. Anil Verma *Anil Verma*
7. Dr. Vijinder Singh *Vijinder Singh*
8. Mr. Darshan Kumar (IPAC Coordinator) *Darshan Kumar*
9. Dr. Pawan K. Pabid *Pawan K. Pabid*

Agenda:

1. Fixation of date for holding the General House of the Association
2. Regarding invitation to the members of the old body formed in 2013
3. The arrangements for the General House
4. Approval of the draft of the Constitution for the Association
5. Collection of funds (Life membership fee, Membership fee and donation etc.)

All the points were discussed in detail and it was decided to conduct general house of Association on 29th May 2022 at 11.00 am in the college campus. The members of the already existing body will be invited for the same and a press note will be given to the press regarding holding of the general house. The general house will be held in the multipurpose hall of the self-finance block. The already printed registration form of OSA will be used for the registration of the members.

The draft of the Constitution for the association was presented and approved

It was decided to print four receipt books of 100 pages for the collection of funds and a savings bank account will be opened in the name of the Association in The Kangra Central Coop. Bank Ltd. for depositing the funds.

It was also decided to register the Association as per the directions of the H.P. Societies Registration Act 2006.

The meeting ended with vote of thanks to the chair.

1. *Rsharma* 6. *Sukh Dev*
2. *Sukh Dev* 7. *Vijinder Singh*
3. *Kumar Sujata* 8. *Darshan Kumar*
4. *Sureta* 9. *Pawan K. Pabid*
5. *Jameet Kumar*

RPS
Principal
Maharana Pratap Govt
Degree College
Amb (Una) H.P.

In the meeting held on 29/5/2022, the new Alumni Association of M.P. Govt. Degree College was constituted unanimously by all the members present during the meeting of general house.

1. Dr. Raman Kumar Sharma (Principal) - Chief Patron
Mobile No. 94181-11148 Dushara
2. Sh. Darshan Kumar BAC (Convener) Patron
mobile No. 9418015414 Sh
3. President Mr. Vikas Kashyap President
Mobile No. 9418444910 V/K
4. Sh. Maneesh Sasoch MS Sr. Vice President
mobile No. 98829-60244 Sh (Pankaj)
5. Mr. Pankaj Sethi Vice President
mobile No 9484-60224
6. Dr. Pawan K Patial (Asst Prof.) Vice President
mobile No. 94180-76362 H
7. Mr. Amit Kumar Sharma (Asst Prof) Gen. Secy Amit
mobile No .
8. Mr. Mahesh Sharma Joint Secretary
mobile No. 9816006790 Mahesh
9. Mr. Ravinder Verma (Secydt.) Treasurer
mobile No. 9418974909 Ravinder
10. Sh. Sunil Sharma Sunil Executive Member
mobile No. 97263-22835
11. Sh. Sunil Thakur Sunil " "
mobile No 94186-73784 "
12. Sh. Sachin Thakur Sachin " "
mobile No 9817485551 "
13. Sh. Jagmohan Jagmohan " "
mobile No 7807076926

14. Mr. Ashwini Dhiman Executive member
Mobile No. 7018722616 3008

15. Mr. Sandip Kumar " "
Mobile No. 98052-89894

16. Mrs. Rekha Sharma (Asst. Prof.) " "
Mobile No. 7018756201 RSharma

17. Mrs. Sureta (Asst. Prof.) " "
Mobile No. 701859338 Suri

18. Dr. Sujata (Asst. Prof.) 98820-92504 Soni
Mobile No.

19. Mr. Sukhdev (Asst. Prof.) " "
Mobile No. 9418566071 Sukhdev

20. Mr. Anil Verma (Asst. Prof.) Senior Technical Advisor
Mobile No. 7018844836 Anil

21. Sh. Yogesh Gautam Technical Advisor
Mobile No. 8968072724 Gautam

22. Sh. Vivek Sharma " "
Mobile No. 8287352450 Sharma

23. Dr. Satinder Kumar
Mobile No. 9625470175

Principal
20.5.2022
MPG Degree College
Amb Distt. Una H.P.



Maharana Pratap Govt. Degree College Amb Alumni Association (MPGDC-AAA)

Amb, District Una-177203
Himachal Pradesh- India

Constitution

(Rules & Regulations)

Abbreviations & Definitions:

- MPGDC-AAA means Maharana Pratap Govt. Degree College Amb Alumni Association.
- College means Maharana Pratap Govt. Degree College Amb District Una HP.
- University means Himachal Pradesh University, Shimla.
- Constitution means the constitution of MPGDC-AAA
- Alumni means any old student (Ex-Student) of Maharana Pratap Govt. Degree College Amb since its inception in the year 1970.
- e-Life Membership Certificate: Digital certificate for all the Life Members of the Association issued by the President of the Association.

1. NAME OF THE ASSOCIATION:

The name of the Association shall be "Maharana Pratap Govt. Degree College Amb Alumni Association" of the Maharana Pratap Govt. Degree College Amb District Una- 177203 Himachal Pradesh-India and herein after called MPGDC-AAA and the location of the head office of the association will be office of the Principal Maharana Pratap Govt. Degree College Amb District Una-177203 HP. No change in the name of the Association shall be made without the consent of not less than 2/3 of its total members, by a resolution at a general meeting convened for the purpose of changing its name. Notice of the change in the name and its effect shall be dealt in accordance with the provision of Section 11 & 12 of the H.P. Societies Registration Act 2006.

2. AIMS AND OBJECTIVES:

- To foster a fellow feeling amongst the alumni of Maharana Pratap Govt. Degree College, Amb; to promote & safeguard their interest and to provide an occasion annually/biannually for their meeting; to enable them to discuss matters of common interest and to renew the bonds of affection with the alma mater.
- To create corpus fund of the association for the welfare activities.
- To bring out the publications relevant to the aims and activities of the Association.
- To acquaint the members with the recent advances in the education sector and about the recent developments in the college, so as to make them more serviceable to the nation.

- (e) To maintain and promote the overall image of the college as a premier institution of Himachal Pradesh.
- (f) To establish liaison between college level Association with other similar bodies existing in the college or at the state and national level.
- (g) To generate funds for the establishment of an "Alumni House"

3. MEMBERSHIP:

- (a) The prescribed Life membership fee of Alumni Association will be ₹ 1000/- which can be revised from time to time.
- (b) Every former student of Maharana Pratap Govt. Degree College Amb, who has obtained any UG degree/PG degree/PG Diploma from Maharana Pratap Govt. Degree College Amb since its inception in the year 1970 irrespective of age, gender, qualification and profession provided that the applicant bears a good moral character except bankrupt, lunatic and convict under any law will be treated as "Life Member" of the Association, if he/she has paid the prescribed membership fee of the Association.
- (c) Any former or present faculty member of Maharana Pratap Govt. Degree College, Amb who is not covered under Section 3.2 and has served the institution for at least three years period can become life member of the Association on the payment of prescribed membership fee.
- (d) The Principal of the Institution shall have to be a life member by paying the requisite fee to perform as the Chief-Patron, MPGDC-AAA.
- (e) The prescribed Primary-Membership fee of Alumni Association will be ₹ 100/- which can be revised from time to time. Validity of Primary-Membership will be only for one year.
- (f) Every former student of Maharana Pratap Govt. Degree College Amb who has obtained any UG degree/PG degree/PG Diploma from Maharana Pratap Govt. Degree College Amb will be treated as "Primary-Member" of the Association, if he/she has paid the prescribed membership fee of the Association. Every Primary-Member has to renew their membership after every year or he/she may become Life-member after paying the prescribed membership fee of the Association.

Note: Alumni Association will issue an "e-Life Membership Certificate" to all the Life members.

4. TYPE OF MEMBERS:

- (a) **Chief Patron:** The Principal of Maharana Pratap Govt. Degree College Amb will be the Chief Patron of the Association.
- (b) **Patron:** Convener of College IQAC Cell will be the Patron of the Association.
- (c) **Life Members:** Former students, present and former faculty members who have paid life membership fee, as described above in Section 3.
- (d) **Primary Members:** Every Ex-Student from the year 2022 onwards of Maharana Pratap Govt. Degree College, Amb will be the primary member of the MPGDC-AAA as long as he/she pays the prescribed membership fee as described above in Section 3.

5. GENERAL BODY:

All the members who have paid upto date the prescribed membership fee shall constitute the General Body. The members shall have one non-transferable vote. The General Body shall be supreme body of the Association and shall have absolute control over the affairs, properties and assets of the Association. All the members of the General Body shall carry one vote each. The General Body shall have powers to amend the constitution. The quorum of the General Body shall be 10% of the total membership. Where matters relating to the amendment of the constitution of the Association are to be decided, the quorum shall be 3/5 of the members present in the general meeting called for this purpose. All decisions shall be taken by a simple majority of the members present. The president shall also have a casting vote in addition. The General Body shall be convened by the General Secretary. A notice of at least 7 days

containing the agenda to be discussed shall be given for the purpose. The Executive Council constituted under Section 6 below may decide to hold a meeting of the General Body by giving a shorter notice in case of emergency.

The powers of the General Body shall be:

- (a) Approval of the programme of the activities of the society prepared by the Executive Council of the ensuing year.
- (b) Election, if any, in the prescribed manner of the members of the Executive Council other than the nominated members.
- (c) To amend the constitution of the Association.
- (d) To decide the amount of the membership fee for the different types of memberships as mentioned in Section 3 and 4 thereof.
- (e) To elect the members of the Executive Council and to frame rules for such elections.
- (f) To consider the audit report and the annual report of the Association and to appoint an auditor for the audit the accounts of the Association and approve the account as per section 34 of the H.P. Societies Registration Act 2006.
- (g) To approve the code of conduct for the members.
- (h) To attend all the matters not specifically delegated to the Executive Council for the progress of the objectives of the Association.
- (i) Consideration of any other matter which may be brought in by the approval of the General Body.

6. EXECUTIVE COUNCIL:

The Executive Council shall consist of not less than three elected members of the Association by the resolution passed by the majority of the persons present and entitled to vote at an annual general meeting of the Association. The term of the Executive Council or of its members so elected shall not exceed three years. The members of the Executive Council of the Association shall be eligible for re-election. Provided that a member of Executive Council may be removed by the general body in a meeting specially convened for the such purpose by a simple majority of votes of the members present after affording such member an opportunity of being heard. The association shall maintain records as per section 15 of the H.P. Societies Registration Act 2006.

Sr. No.	Designation	Description	Number
1.	Chief-Patron	Principal of Maharana Pratap Govt. Degree College, Amb	1
2.	Patron	Convener-IQAC Cell, Maharana Pratap Govt. Degree College, Amb	1
3.	President	To be elected in the general house. He/she will not be the member or Office Bearers of any other society/association functioning in the college.	1 (Elected)
4.	Senior Vice President	To be elected in the general house. He/she will not be the member or Office Bearer of any other society/association functioning in the college.	1 (Elected)
5.	Vice President	One Vice President to be elected in the general house. He/she will not be the member or Office Bearer of any other society/association functioning in the college.	1 (Elected) 1 (Nominated) Total = 2

		One vice president is to be nominated by the Chief Patron	
6.	General Secretary	To be nominated by the Chief-Patron	1 (Nominated)
7.	Joint Secretary	To be elected in the general house. He/she will not be the member or Office Bearer of any other society/association functioning in the college.	1 (Elected)
8.	Treasurer	Office Supdt. Of Maharana Pratap Govt. Degree College, Amb	1(Nominated)
9.	Executive Members	50% Executive members are to be elected in the general house, where as the remaining 50% are nominated by the Chief-Patron. Note: The elected members will not be the member or Office Bearers of any other society/association functioning in the college.	4 (Nominated) 8 (Elected) Total = 12
10.	Senior Technical Advisor	Head of the Computer Science/Applications Department of Maharana Pratap Govt. Degree College, Amb	1(Nominated)
11.	Technical Advisor	To be elected in general house provided that he/she has at least UG/PG Degree in Computer Science/ Computer Applications or Computer Science and Engineering. He/she will not be the member or Office Bearers of any other society/association functioning in the college. Note: If any suitable member is not available in the general house, the same will be nominated by the Chief-Patron from the Computer Science/Application Department. Or any other suitable faculty member with good technical skills.	1 (Elected)/ (Nominated)

7. Chief Patron:

Wherever any deviation is required/observed and provision thereof is not specified in the constitution, the decision of the Chief Patron shall be final.

8. Patron:

Patron will assist the Chief Patron in the smooth functioning of the Executive Council. He/she will also look after all the activities associated with IQAC and Association.

9. President:

The president will propose all the action plans and activities of the association to the Chief Patron on behalf of all other Officer Bearers and members. In the absence of the President, the Senior Vice-President will look after the Association.

10. Senior Vice-President:

Senior Vice-Presidents will assist the president and will look after the association in the absence of the President.

11. Vice-Presidents:

Vice-Presidents will assist the President.

12. General Secretary:

He/she will be responsible for all the activities of the Association. Any type of legal proceedings will be communicated in the name of General Secretary and will be communicated by General Secretary after the consent of the President and the Chief-Patron.

13. Joint Secretary:

He/she will help the General Secretary in promoting the cause and activities of the Association.

14. Treasurer:

He/she will be responsible for the collection of funds and the maintenance of the accounts. He/she will be nominated as described in Section 6.

15. Senior Technical Advisor:

He/she will be responsible for all type of maintenance of the Association's web page on the college website. (Any type of maintenance or editing on the webpage will only be executed by the Senior Technical Advisor only after the recommendation of the General Secretary/ the Chief-Patron). He/she will also issue e-Life Membership Certificates after the due approval from the Chief-Patron and the President.

16. Technical Advisor: He/she will assist the Senior Technical Advisor.

17. Election of the members of the Executive Council:

- (a) For the offices of the General Secretary, the Treasurer, nominations shall be restricted only from the serving faculty of Maharana Pratap Govt. Degree College Amb, who are the life members of the Association. For these three offices, Chief-Patron of the Association will invite the nominations in the prescribed proforma, at least 10 days in advance of the annual meeting of the General Body. Withdrawal, if any, will be allowed within a week's time after the last date of nominations. Thereafter, in the event of more than one nomination for any office, the election will be held by the General Body.
- (b) The other members of the Executive Council will be nominated/elected as described in Section 6.

The Executive Council will be formed only amongst the life members of the Association and shall consist of the following:

Office Bearers

- (i) Chief Patron, Patron, President, Vice-President, General Secretary, Joint Secretary, Treasurer, Sr. Technical Advisor & Technical Advisor
- (ii) Executive members

The President of the Association will preside over the Executive Council meetings. However, the Chief Patron will preside over the meeting, if he/she is present in the meeting and the President will help in executing that meeting. The Executive Council shall appoint every year an Editorial Board to look after the regular publications of the Association.

The functions of the Executive Council shall be

- (a) To attend the matters relating to the membership of the Association.
- (b) To arrange and hold the annual meeting or other meetings of the General Body.
- (c) To attend to the matters of the common interest.
- (d) To establish NRI unit of MPGDC-AAA
- (e) To arrange the social get-together of the members and their families.
- (f) To take steps towards the progress of the objectives of the Association subject to such directions as may be issued by the General Body from time to time.
- (g) To receive, to have custody and to spend the funds of the Association and manage the properties of the Association acquired as private property outside the College. The properties means both the moveable & immoveable and to manage the properties means

- and include to acquire the properties and to dispose of, transfer, alienate by way of sale, mortgage, pledge, hypothecation, lease or in any other manner whatsoever to raise funds/loans from the Banks/financial institutions or any other source.
- (h) To sue and defend all legal proceedings on behalf of the Association.
 - (i) To co-opt any member of the association to fill any vacancy in the Executive Council caused by resignation, expulsion or due to any reason, whatsoever.
 - (j) Any other matter for progress/development of the interest of the Association.

18. FUNDS/RESOURCES

- (a) Membership: The membership fee collected through the primary members and life members as mentioned in Section 3.
- (b) Donations: The Association can accept the donations on the specific approval of the Executive Council.
- (c) Grants/Aids: Association may receive any type of Grants/Aids from Government or Private Agencies/NGOs/Foreign aids or from other Departments.

19. ANNUAL LIST OF MANAGING COMMITTEE:

Once in every year, a list of office bearers and members of the Executive Council shall be filed with the Registrar of Societies, Himachal Pradesh, (office nearest to Amb) as required under Section 34 of The H.P. Societies Registration Act 2006.

20. POWERS TO SPEND:

- (a) The General Secretary can allow expenditure up to ₹ 2500.00 (Rupees two thousand and five hundred only) on a single item. But not more than ₹ 30000.00 (Rupees thirty thousand only) in a financial year.
- (b) For any expenditure exceeding ₹ 2500.00 (Rupees two thousand and five hundred only) or above on a single item or ₹ 30000.00 (Rupees thirty thousand only) in a financial year, approval of the President/ the Chief-Petron shall have to be obtained.

Note: All the expenditure must be initiated after completing all the codal formalities. The treasurer of the association will maintain all the documents in respect of all the expenditure made by the association.

21. LEGAL PROCEEDINGS:

The Association may sue or be sued in the name of the General Secretary.

22. MEETINGS:

- (a) The meetings of the association may include the programme for like annual function, CSCA function, other cultural, social and sports events and lunch on meeting with the present students or any other programme approved by the Executive Council.
- (b) All the meetings will be convened by the General Secretary in consultation with the President.

23. Meeting of the General Body and Executive Council:

The Executive Council shall meet at least twice in every year (biannually) and the General Body shall meet at least once in a financial year. The association shall keep and maintain records in the minute's register, of all the proceedings of the general body meeting and also every meeting of its governing body. Such minutes shall be communicated to all the members invited for the meeting within 30 days of the said meeting. In annual general body meeting, the report of the management of the society for the previous financial year together with an audited copy of the balance sheet and expenditure account and auditor's report shall be submitted for the approval.

24. Special General Body Meeting

- (a) A special general body meeting shall be called at any time by the President or on the written requisition of a simple majority of the members of the Executive Council, within

one month of the requisition on the proposed agenda. This shall also be called if there is a written requisition from the 1/5th of the members of the Association.

(b) At the instance of the Chief-Patron or any governing body of Maharana Pratap Govt. Degree College Amb.

25. ACCOUNTS AND INVESTMENT OF FUNDS:

The treasurer shall ensure proper maintenance of the records and accounts and issue the regular receipts for the money/funds received on behalf of the Association. All the money so collected shall be deposited in an account of the Association. The account shall be operated in for the ease of the objectives of the Association jointly by the Chief Patron (Principal). The Association may invest or deposit its funds only in public sector banks after obtaining permission from the President and the Chief-Patron.

26. FINANCIAL YEAR

The financial year of the Association will be from April to March.

27. DISSOLUTION AND ADJUSTMENT OF AFFAIRS AND AMALGAMATION AND DIVISION OF ASSOCIATION:

If the Association needs to be dissolved or amalgamated, it shall be dissolved or amalgamated as per Chapter 8 of the H.P. Societies Registration Act 2006.

28. TRANSFER OF INTEREST/MEMBERSHIP:

The interest/membership of the association is non-transferable. No claim for the refund of share/membership shall be entertained after the death of a member.

29. DISQUALIFICATION OF MEMBER:

A person shall be disqualified for being a member of the Executive Council if on the date of election, he

- i) is disqualified for such appointment by an order of the court or any administrative body of Himachal Pradesh Government or any governing body of Maharana Pratap Govt. Degree College Amb for causing loss to the Association or retaining property of the association or any other reasons detrimental to the interest of the association; or
- ii) He/she has been convicted of a cognizable offence and sentenced to a term exceeding three months or
- iii) He/she has incurred any of the disqualification, as may be prescribed.
- iv) A General Body member shall also be disqualified if the Executive Council is satisfied that he/she is working against the interest of the Association.

30. DISPOSAL OF SHARE/MEMBERSHIP OF EXPELLED, RESIGNED OR INSANE MEMBERS:

When a member of the association is expelled or resigned or becomes insane, His/her membership shall not be transferred to any other person.

31. APPLICATION OF THE ACT:

All the provisions of The H.P. Societies Registration Act 2006 will be applicable.

32. NON-PROFIT CHARACTER OF THE ASSOCIATION:

The Association will work exclusively for the benefit of its members and shall not strive for profits. Eventual profits, if any, may be used for the purposes endorsed by the memorandum of the Association. Members will receive no portion of profits. Any property remaining after meeting all the debts and liabilities of the Association, shall not be paid or distributed among the members in any form, but shall be given to Maharana Pratap Govt. Degree College, Amb. However, if there remains some deficit in the assets of the Association, the same shall be shared by all the members of the Association. The Association will have neither profit motive nor its profit shall be distributed among the members. The association may consider in appropriate circumstances to give aid/relief by way of donation to the government, any other

association or its member subject to the approval by the majority of the members of the Executive Council.

33. NOTICES:

All notices regarding convening the meeting of the General Body, the Executive Council, the special meeting or for any other purpose may be given by post or electronic media or on the website of the College, especially on the web page dedicated to the Alumni Association.

34. The Association shall use the website of Maharana Pratap Govt. College Amb. A dedicated space will be made available for the Association's activities on college website. College IT team will support the association in any type of updates. The association web page will be updated regularly.

35. Any member of the Association may be liable to be sued as a stranger in relation to injury/loss to the association and if he/she commits an offence as described under section 24, 25 and 26 of The H.P. Societies Registration Act 2006.

36. Restriction on transfer of property:

No immoveable property shall be acquired or transferred by way of sale, gift or otherwise by the association without the previous approval of its General Body as per section 26 of H.P. Societies Registration Act 2006.

37. PROCEDURE FOR PUBLICATIONS FUNDED BY ALUMNI ASSOCIATION:

All publications related to social, cultural, technical aspects etc. to be brought out with the funds provided by the Association will be decided by the Executive Council of the Association. Any life member of the Association desirous of publishing relevant document can submit the same to the General Secretary, MPGDC-AAA. The Executive Council will consider the submitted document and, if approved, will be handed over to the Editorial Committee for its publication in a specified period of time. Then 50 percent of the cost of the printing may be given in advance to the Editorial Committee. The balance amount will be paid after the submission of the published document along with the proper bills.


Executive Member


Executive Member


Executive Member


Executive Member


Executive Member


Executive Member


Executive Member


Executive Member


Sr. Technical Advisor

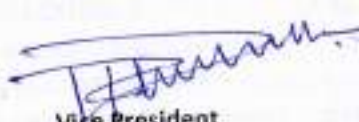

Technical Advisor


Treasurer


Joint Secretary


General Secretary



Vice President


Vice President


Senior Vice President


President


Patron


Chief-Patron
Principal
Maharana Pratap Govt
Dngree College
Amb (Una) H P

Maharana Pratap Govt. Degree College Amb Alumni Association
(MPGDC-AAA)

Amb, District Una-177203

Himachal Pradesh- India



MPGDC-AAA MEMBERSHIP FORM

Space for
Photograph

1. Name: _____
2. Father's/Husband Name: _____
3. Present Address: _____

4. Date of Birth: _____
5. Present Occupation with address of the organization: _____

6. Mobile No.: _____
7. WhatsApp No.: _____
8. E.mail ID: _____
9. Name of the Degree completed from Maharana Pratap Govt. Degree College Amb along with the year of completion: _____

Declaration

I,hereby declare that the details given above are true to the best of my knowledge and belief. I assure that I will agree to and abide by the Constitution rules and regulations of "Maharana Pratap Govt. Degree College Amb Alumni Association" (MPGDC-AAA) which are in force at present and amended from time to time. I also assure that I will keep the office informed about the changes in my Address/Phone Number/Email ID/status, if any.

Date: _____

Place: _____

Signature

For Office Use Only

Membership Fee paid vide Receipt No. _____

Membership Type (Life-Member/Primary Member): _____

Dated: _____

Life Membership No.: _____

Signature