YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Maharana Pratap Government Degree College Amb
• Name of the Head of the institution	Dr. Raman Kumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01976260032
• Mobile no	9418111148
• Registered e-mail	govtcollegeamb@gmail.com
• Alternate e-mail	mpgcamb@gmail.com
• Address	Maharana Pratap Government Degree College Amb
• City/Town	Amb
• State/UT	Himachal Pradesh
• Pin Code	177203
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status		
• Name of the Affiliating University		H. P. University Shimla
• Name of the IQAC Coordinator		Darshan Kumar
• Phone No.		01976260032
• Alternate phone No.		01976260032
• Mobile		9418015414
• IQAC e-mail address		govtcollegeamb@gmail.com
• Alternate Email address		kdarshan288@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)		http://www.mpgcamb.com/wp-content/uploads/2022/08/AQAR-2020-21-Final.pdf
4.Whether Academic Calendar prepared during the year?		Yes
• if yes, whether it is uploaded in the Institutional website Web link:		http://www.mpgcamb.com/wp-content/uploads/2022/08/Academic-Calendar-2021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C++	66.2	2007	31/03/2007	30/03/2012
Cycle 2	B	2.40	2016	16/09/2016	15/09/2021

6.Date of Establishment of IQAC	26/09/2012

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institutional	Uttkrishat Mahavidyalya Yojna	State Government	2021	10000000
Institutional	NSS	State Government	2021	67500
Institutional	Road Safety	State Government	2021	25000
Institutional	Red Ribbon Club	State Government	2021	2500

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Implementation of Uttkrishat Mahavidyalya Yojna in the college.

Formation of new clubs and societies in the college to increase the number of academic, cultural, and social activities in the college.

Reconstitution of Alumni Association (OSA) in the college.

Online admission through a web-based admission portal.

Student Feedback was conducted and a complete comparative analysis report for all the previous years was prepared.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To purchase application software for the online admission process.	Purchased and started successfully.
To procure new books for the library.	Procured books in the main library and self-finance library.
To organize a science fare for B.Sc. students.	Organized on 29th September, 2021
To arrange IELTS and English-Speaking courses for the students under Uttkrishat Mahavidyalya Yojna in the college.	Arranged in the month of February-March, 2022
To start a dedicated Training and Placement Cell in the college with proper infrastructure and other facilities under Uttkrishat Mahavidyalya Yojna.	Started
To convert one classroom in newly renovated building as Virtual Classroom cum Conference Room under Uttkrishat Mahavidyalya Yojna.	Orders for furniture and electronic goods have been placed and will be operational in the next session.
To upgrade one classroom in newly renovated building as smart classroom under Uttkrishat Mahavidyalya Yojna.	Two classrooms have been upgraded as smart classrooms.
To start a dedicated research centre for promotion of research activities in the college under Uttkrishat Mahavidyalya Yojna.	Started
To upgrade a portion of existing library in to Digital Library with proper seating arrangement, multimedia computers and internet facility under Uttkrishat Mahavidyalya Yojna.	Orders for furniture and electronic goods have been placed and will be operational in the next session.

To strengthen the music department with new musical instruments under Uttkrishat Mahavidyalya Yojna.	New musical instruments worth rupees 7 lacs have been procured.
More solar power lights to be installed in the college under Uttkrishat Mahavidyalya Yojna.	4 new solar street lights have been installed.
To upgrade sports infrastructure in the college under Uttkrishat Mahavidyalya Yojna.	Order for three synthetic grounds including Basketball, Volleyball and Badminton have been placed and will be operational in next session.
To renovate chemistry laboratories, whitewashing and painting work of science block, and other civil work including laying interlocking tiles in the parking area and metalling in the backsides of various blocks with concrete under Uttkrishat Mahavidyalya Yojna.	All proposed civil work completed.
To upgrade the internet facility in the college by installation of LAN in administrative block, smart and virtual classrooms, placement officer, research centre and digital library under Uttkrishat Mahavidyalya Yojna.	5 mbps BSNL leased line (1:1) has been subscribed for 1 year.
To subscribe MOOC courses for the student and faculty members under Uttkrishat Mahavidyalya Yojna.	The IIT-Bombay Spoken Tutorial programme has been subscribed for 5 years.
To start new skill development courses in the college.	Apparel Made Up skill development course offered by HPKVN has been started.
To make OSA functional in the college	New Alumni Association has been constituted on 29th May 2022.

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021	19/01/2023

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **294**

Number of courses offered by the institution across all programs
during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **2345**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **104**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **353**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **37**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **35**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	**294**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**2345**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2	**104**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**353**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**37**
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

31-08-2023 12:08:44

3.2 Number of sanctioned posts during the year	35

File Description	Documents
Data Template	No File Uploaded

4.Institution	
4.1 Total number of Classrooms and Seminar halls	28
4.2 Total expenditure excluding salary during the year (INR in lakhs)	18.59016
4.3 Total number of computers on campus for academic purposes	64

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Every year, the college IQAC committee prepares an academic calendar by carefully considering all the significant academic and non-academic activities outlined in the H.P. University academic calendar. All major activities, such as Theory/Practical Examinations, Summer and Winter Breaks, and Students' Assessments, adhere to the guidelines set forth by H.P. University. In addition, the college administration internally determines other activities such as the time-table, Mid-Term-Tests, and Assignments. A dedicated Time-Table Committee within the college meticulously designs the well-structured timetable, which is followed by all teaching faculty and students across different disciplines throughout the year. Furthermore, all faculty members of the college diligently deliver their respective course curriculum according to the guidelines stipulated under Course/Programme outcomes for their specific courses and programs. Moreover, a comprehensive date sheet for the Mid-Term-Tests has been thoughtfully prepared by a dedicated House-Exam Committee.

Each discipline strictly adheres to their respective date sheet for the Mid-Term-Tests.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	http://www.mpgcamb.com/wp-content/uploads/2022/08/Academic-Calendar-2021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution strictly follows the academic calendar developed by the IQAC committee in the college. The Continuous Internal Evaluation (CIE) process, as defined by H.P. University, has been incorporated into the institutional academic calendar by the College IQAC Committee. The CIE process outlined by H.P. University encompasses various components, including Attendance, Assignments, Mid-Term-Tests, and End-Term-Examinations. While the faculty members of the college are responsible for evaluating students' Attendance, Assignments, and Mid-Term-Tests, the End-Term-Examinations are conducted and assessed by H.P. University. The faculty diligently adheres to the Continuous Internal Evaluation (CIE) process and evaluates students based on their Attendance, Assignments, and Mid-Term-Tests.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	http://www.mpgcamb.com/wp-content/uploads/2022/08/Academic-Calendar-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation

D. Any 1 of the above

process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

202

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As an affiliated college of H.P. University, Shimla, we strictly adhere to the curriculum prescribed by H.P. University for the respective courses. The college does not have the authority to incorporate any other course curriculum independently. However, it is important to note that Environmental Science is an essential component of all undergraduate programs and is included as a mandatory subject in each UG program. Successful completion of this course is required for promotion to the second year for all UG students. Additionally, in the third year of the B.A. program, Political Science students have the opportunity to enroll in the course on Human Rights, Gender, and Environment. Furthermore, in the B.B.A. program, Business Ethics and Corporate Social Responsibility (CSR) are offered in the second semester. While these crosscutting issues related to Professional Ethics, Gender, Human Values, Environment, and Sustainability may not be integrated as complete courses in all programs, they are evident in most programs through dedicated chapters or sections.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

151

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni   **C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	http://www.mpgcamb.com/wp-content/uploads/2023/06/Student-and-Teachers-Feedback-Report-2021-22-1.xlsx
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows   **A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://www.mpgcamb.com/wp-content/uploads/2023/06/Student-and-Teachers-Feedback-Report-2021-22-1.xlsx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2345

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1339

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment of all students follows the Continuous Internal Evaluation (CIE) process outlined by Himachal Pradesh University, Shimla. This process involves ongoing evaluation through Assignments, Quizzes, Presentations, and Mid-Term Tests. For students who face challenges in their learning progress, dedicated support is provided by their respective faculty members and assigned mentors. Continuous assistance is offered to motivate and guide slow learners, including the provision of additional classes and query sessions tailored to their specific needs. In order to facilitate the development of advanced learners, encouragement is given to explore reference books and expand their existing knowledge. Supplementary course materials, such as reference books, online video lectures, notes, and presentations, are provided to enhance their understanding. It is important to note that there are no formalized Special Programs specifically designed for advanced or slow learners either by Himachal Pradesh University or the institution. However, faculty members utilize their expertise and experience to cater to the needs of both advanced and slow learners in the best possible manner. The aforementioned practices are implemented at the discretion of individual faculty members, who undertake the responsibility of effectively supporting and guiding students with varying learning abilities

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2345	31

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The course curriculum developed by H.P. University incorporates several student-centric methodologies, such as experiential learning, participative learning, and problem-solving approaches, with the aim of enhancing the overall learning experience for students. In the college, these student-centric principles are implemented through various means, including regular practical classes in science disciplines, presentations, quizzes, assignments, and mid-term tests across all disciplines. To foster the development of writing skills, the college publishes an annual magazine called 'Ambika', encouraging students to contribute and showcase their writing abilities. Furthermore, students are actively encouraged to participate in HPU Youth Festivals, inter-college sports events, and the college's annual athletic meet. Various outdoor activities are organized to promote a sense of togetherness and nurture leadership qualities among the students. The college offers leadership-building programs such as NCC (National Cadet Corps), NSS (National Service Scheme), and Rover & Rangers. In the NCC, our college has been allotted 50 sanctioned vacancies for the army wing under the 6 HP(I) Coy Una. In the NSS, we have 100 vacancies, and an additional 100 vacancies are available for Rover & Rangers. These programs provide students with opportunities to develop leadership skills and contribute to community service.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In order to ensure an effective teaching and learning process, ICT (Information and Communication Technology) enabled tools are utilized as per the specific needs. The college possesses 64 dedicated computers that are solely utilized for academic purposes. Additionally, two smart classrooms are regularly utilized by faculty members based on the requirements of their respective courses. Under the Utkrisht Mahavidyalaya Yojna, a proposal has been made to establish an additional virtual classroom cum conference room in the college. Moreover, as part of the same scheme, two additional smart classrooms and one digital library section are also proposed to be established. To enhance the learning experience, faculty members recommend and utilize MOOC (Massive Open Online Course) courses as and when required. In addition, the college has subscribed to the Spoken Tutorial Programmes offered by IIT-Bombay for the next five years. This subscription aims to encourage students to actively engage with ICT tools for teaching and learning purposes.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

168

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and

mode. Write description within 200 words.

H.P. University recognizes Continuous Internal Evaluation (CIE) as a fundamental procedure for assessing student performance in academic courses. The CIE process encompasses various components, including attendance, assignments, a midterm exam, and an end-of-term exam. Attendance records are diligently maintained in registers, and assignments aligned with the course syllabus are provided to students on a regular basis, either per semester or per year. The internal assessment procedure is transparent and comprehensive, taking into account feedback from students to determine the frequency and methodology employed. College professors assume the responsibility of grading students' attendance, assignments, and midterm exams. The CIE process holds great significance as it ensures that students receive a well-rounded education and demonstrate their understanding of the material taught. By incorporating both internal and external examinations, students are given the opportunity to showcase their knowledge across diverse contexts, ultimately preparing them for future employment prospects. The CIE process at H.P. University plays a vital role in ensuring that students receive a high-quality education that equips them for success in their chosen fields. It is worth noting that due to the ongoing presence of COVID-19 in the state, the college conducted class-based Mid-Term-Tests instead of a Combined Mid-Term-Test, prioritizing the safety and well-being of students

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institution has established two dedicated committees, namely the House Exam/CCA Committee and the RUSA Result Discrepancy Committee, to address and resolve complaints related to both internal and external examinations. In an effort to ensure transparency, the results of students' internal assessments are prominently displayed on the notice board. Any complaints received regarding internal and external exams are promptly addressed by the respective committee in collaboration with the concerned instructor and department head. These topics are also covered during mentor-mentee interactions to provide additional guidance

and support. For internal evaluation, Himachal Pradesh University offers a web-based online platform, where each student's internal assessment is marked by the corresponding teacher through the portal. Prior to final submission, the principal of the institution verifies the assessments once again. Notably, no student has raised any complaints about this process in their feedback, indicating that the system for resolving complaints is transparent and effective. The IQAC committee also evaluates the effectiveness and integrity of internal examinations through regular student feedback assessments.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution ensures that the programme and course outcomes for all offered programmes are clearly stated, displayed on the website, and communicated to both teachers and students. The IQAC team takes responsibility for documenting the course outcomes for all programmes, which are then published on the college website. Students can freely access these documents through the designated student corner. To facilitate awareness and understanding, mentors are encouraged to discuss the course outcomes and programme outcomes with their respective mentees during mentor-mentee meetings. Additionally, the college library provides five hard copies of course outcomes and programme outcomes for each course, allowing students to refer to them as needed. Furthermore, the college IQAC team conducts annual revisions of the programme and course outcomes to ensure their relevance and effectiveness. This ongoing process ensures that the outcomes remain aligned with the goals and objectives of the programmes offered by the institution.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://www.mpgcamb.com/wp-content/uploads/2022/05/PO-PSO-CO-2020-21.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To assess the achievement of Programme Outcomes, Programme Specific Outcomes, and Course Outcomes, various evaluation methods such as presentations, quizzes, and assignments are employed. Additionally, Mid-Term Tests are conducted in accordance with the guidelines set by Himachal Pradesh University. The internal assessment, which includes Presentations, Quizzes, Assignments, and Mid-Term Tests, contributes to 83.33% of the overall assessment. This comprehensive evaluation approach ensures that students' progress and understanding are thoroughly evaluated. At the end of each semester or year, the University conducts end-term/annual examinations, which further contribute to assessing the attainment of Programme Outcomes, Programme Specific Outcomes, and Course Outcomes. The combined results of the internal assessment and the End Term/Annual examination provide a comprehensive overview of students' achievement in relation to the desired outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.mpgcamb.com/wp-content/uploads/2022/05/PO-PSO-CO-2020-21.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

540

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	http://www.mpgcamb.com/wp-content/uploads/2023/04/Annual-Report-2021-22-Sent-to-HPU.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.mpgcamb.com/wp-content/uploads/2023/06/SSS-2021-22_comp.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

As part of the Utkrisht Mahavidyalaya Yojna, a dedicated Research Centre has been proposed in the college to foster innovation and research activities. To establish the necessary infrastructure, an order has been placed for four computers and one printer. In order to accommodate researchers and facilitate their work, the Research Centre will provide proper seating for more than 10 individuals. To support this, an order for adequate furniture has been placed, taking into consideration the availability of funds. Recognizing the importance of connectivity and access to resources, orders have also been placed for the installation of a LAN (Local Area Network) and internet facility in the Research Centre. Additionally, arrangements for electricity fitting, including Uninterrupted Power Supply (UPS), have been made to ensure uninterrupted access to resources and uninterrupted workflow. These initiatives under the Utkrisht Mahavidyalaya Yojna demonstrate the institution's commitment to promoting research and innovation by establishing a well-equipped Research Centre with

the necessary infrastructure and facilities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.mpgcamb.com/wp-content/uploads/2023/06/UMY-Sanction.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college places a great emphasis on the holistic development of its students and actively encourages their participation in extracurricular activities that promote social awareness. To achieve this goal, the college has established NSS and NCC units that organize various on-campus and off-campus events that focus on raising awareness about social issues. These events provide students with opportunities to engage with the community and develop their leadership, teamwork, and communication skills. In recognition of the significant contributions made by students to these extension activities, the college rewards those who excel in them during the yearly prize distribution ceremony. This recognition serves as a source of motivation for other students to participate in such activities and promotes a culture of active involvement and social responsibility. Overall, the college's focus on extracurricular activities that promote social awareness and overall growth is a testament to its commitment to nurturing

well-rounded individuals who are equipped to make a positive impact in society. The college's emphasis on extracurricular activities that promote social awareness and overall growth is commendable. Such activities provide students with valuable opportunities to develop their skills and contribute to the betterment of society. By recognizing and rewarding outstanding achievements in these activities, the college is not only motivating students but also creating a culture of social responsibility and active involvement. This approach is likely to result in the development of individuals who are better equipped to navigate the complexities of the world and make meaningful contributions to their communities.

File Description	Documents
Paste link for additional information	http://www.mpgcamb.com/best-practices/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

37

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1621

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The educational institution possesses sufficient infrastructure and physical resources to facilitate various academic and extracurricular activities, including classrooms, laboratories, recreational areas, gymnasiums, and computer equipment. The college comprises five principal edifices, namely the Arts Block, Science Block, Commerce Block, Self-Financing Block, and Admin Block, providing a total of 27 classrooms, 2 chemistry labs, 2 physics labs, 1 botany lab, 1 zoology lab, 1 music room, 2 ICT-enabled smart classrooms, and 3 computer labs. Additionally, the college features specific amenities such as a Girls' Common Room, Sick Room, NCC Room, NSS Room, Gym, and Judo Room. A dedicated Multi-purpose/Seminar Hall with a capacity of 250, 1 central library, and 1 library for self-financing students also exists on the premises. The college further boasts ample play areas with separate Volleyball and Basketball grounds. Furthermore, the college provides over 64computers solely for teaching and learning practices, and it's 27 classrooms and 1 examination hall can accommodate over 2500 students. Wi-Fi and internet services are accessible in specific areas of the college, including libraries, admin block, computer labs, and smart classrooms. An additional building has also been proposed, which is expected to materialize

within the next 1-2years. The efficacy of the infrastructure is evident in the feedback received from students.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	http://www.mpgcamb.com/facilities-2/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has more than 5000 square meters of open area dedicated to sports and cultural activities. The sports area encompasses a volleyball ground (200 sq.m), a basketball ground (600 sq.m), a badminton court (90 sq.m), and an open area for athletics field events (2000 sq.m). Additionally, a fully-functional gym is present on the premises, and a dedicated Physical Education department caters to sports activities. The college also provides adequate indoor and outdoor sports equipment, including chess boards, table-tennis, badminton, volleyball, basketball, and cricket equipment. An open area of over 2000 square meters is earmarked for cultural activities, and a dedicated stage (150 sq.m) with proper roofing is available for cultural events and other functions. The college also has an open area with interlocking tiles of more than 1000 sq.m, which can accommodate about 500 students during cultural and other functions. Moreover, an indoor multipurpose hall with a seating capacity of approximately 250 students is available for cultural events. The college also offers a dedicated music room equipped with all the necessary instruments. In addition to this under utkrisht mahavidayalaya yojna, rupees 1200000 has been spent on the sports infrastructure and more than 600000 has been spent on musical and other instruments used for cultural activities.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	http://www.mpgcamb.com/facilities-2/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.mpgcamb.com/facilities-2/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.68244

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at the educational institution is equipped with the latest version of SOUL 2.0 software, specifically version 2.0.05, and has been partially automated since the previous year. The installation of the SOUL 2.0 software was completed in 2017. The library facilities consist of a central library and a self-finance library, collectively containing a total of 14,006textbooks with a book value of 13552336.00and 361reference books with a book value of 197,811. Furthermore, 499books with a value of 224659.00were acquired during the current academic session. The library subscribes to NList annually, providing free access to a broad range of electronic resources such as e-books, e-journals, e-ShodhSindhu, and Shodhganga. Additionally, the library subscribes to 8newspapers and 12 magazines.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://www.mpgcamb.com/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.26133

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is equipped with modern facilities to enhance the learning experience of students. Threesmart classrooms are equipped with projectors, computer systems, and CCTV cameras. Additionally, three computer labs with over 60 computer systems in good working conditions are available for student use. The computer labs are equipped with a Leased Lineinternet connection with a speed of 50 Mbps, and Wi-Fi access points are available across the college for students and staff.

The college has signed a MOU with Jio to provide unlimited users, including Jio or other network users, with free access to 34 Mbps per day data. Furthermore, a dedicated broadband connection (Fiber) with a speed of 50 Mbps and up to 300 GB data per month is available in the library. Wi-Fi access is also available for students in the library through the same connection. An additional connection with a speed of 10 Mbps and up to 500 GB data per month is available for students in the Self-Finance department, and a similar connection is available for administrative purposes.

The college also provides adequate printing, scanning, and UPS facilities, as well as CCTV cameras to ensure the safety and security of its students. Additionally, an LED display screen is available to display important notices in the college. These modern facilities showcase the college's commitment to providing students with an excellent learning environment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.mpgcamb.com/wp-content/uploads/2022/05/ICT-tools.pdf

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.59016

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Library Committee is responsible for deciding issues such as the removal of titles and the schedule for issuing and returning books. Students must obtain a no-dues certificate from the library before appearing for final exams. The laboratory staff, under the supervision of the Head of Department (HOD), maintains records in the laboratories. They also conduct physical verification of laboratory equipment, repair serviceable items, and dispose of

unserviceable items following proper procedures. The Sports Peon is engaged by the Parent-Teacher Association (PTA) fund to maintain the sports facilities, while the Building Committee oversees the upkeep of the infrastructure. The College Development Fund is utilized for maintaining and making minor repairs to furniture and other amenities. The Computer Fund is used for the maintenance of computer systems, and a lab assistant is engaged for this purpose.

The maintenance of CCTVis carried out through an Annual Maintenance Contract (AMC). Technicians, masons, plumbers, carpenters, and gardeners are engaged from the outside to ensure the maintenance of toilets, drinking water facilities, gardens, the campus, and the canteen. Water tanks are cleaned regularly, and fire extinguishers installed in the college are refilled periodically. To maintain hygiene, a woman part-time sweeper is employed to clean and upkeep the girls' toilets, the girls' common room, and the first aid room. All these measures ensure the smooth functioning of the college's facilities and amenities, providing a conducive learning environment for the students.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	http://www.mpgcamb.com/facilities-2/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

202

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

`B. Any 3 of the above`

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

49

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College Students Central Association (CSCA) serves as a crucial link between the college administration and the students, and plays a vital role in the college. The CSCA is constituted annually in accordance with rules and regulations established by HPU. Since 2019-20, CSCA has been formed based on merit, and elections have not been held as per the direction of the state government. Meritorious students have been nominated for various posts, including four office bearers (President, Vice President, Secretary, and Joint Secretary), 15 class representatives, and two department representatives. Additionally, nine CSCA members have been nominated from NSS, Sports, NCC, Cultural, and the editorial board of the college magazine. The President of the CSCA has been appointed as a member of the IQAC cell of the college. Throughout the year, the CSCA has remained active and has raised issues and problems faced by the students in meetings organized by the college administration. The valuable suggestions provided by the CSCA have been taken into consideration and have proven helpful for the improvement and growth of the college.

File Description	Documents
Paste link for additional information	http://www.mpgcamb.com/csca/
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Maharana Pratap Govt. Degree College Amb Alumni Association (MPGDC-AAA) was established in the academic year 2021-22, with a general house meeting held to facilitate its formation. Currently, the registration process for MPGDC-AAA is underway, and the association anticipates that the registration certificate will be issued by the relevant agency shortly. Notably, the association has collected a total fund of Rs. 20,000.00/- during the year, consisting of Life Membership Fee, Membership Fee, and Donations.

File Description	Documents
Paste link for additional information	http://www.mpgcamb.com/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Despite the unprecedented challenges posed by the pandemic, the governance of the institution remained closely aligned with its vision and mission. The institution continued to prioritize the safety of its staff and students by adhering to Covid-appropriate behavior restrictions, even after the pandemic had subsided by the academic year 2021-22. The teaching and learning practices, however, remained a significant challenge, particularly for institutions located in remote areas with limited resources. To overcome this challenge, the teaching faculty developed and implemented micro teaching plans, in accordance with the directives of the Director of Higher Education HP Govt. They also conducted classes in a phased manner, which allowed them to provide quality education despite the difficulties posed by the pandemic. In addition, the institution utilized freely available Teaching-Learning Resources to provide online classes, further enhancing the quality of education provided to the students. Furthermore, the institution demonstrated a commitment to its vision and mission by engaging NCC cadets and NSS volunteers in various social and collaborative activities. By involving the students in these activities, the institution not only provided them with valuable opportunities to learn and develop their skills but also demonstrated its dedication to fostering responsible and engaged members of society.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has adopted a decentralized governance system that provides operational autonomy to its various functionaries. This system commenced with the Principal, who assumed the role of the chairperson of the IQAC. The Principal collaborated with senior faculty members to nominate committees responsible for planning and executing academic, student administration, and other related policies. To ensure all faculty members had equal exposure to their academic and professional duties, the committees' composition was modified, and faculty members were given representation in various committees. The institute ensured that CSCA (meritorious students) participated in all decisions and policies that affected their welfare. Non-teaching staff members were also represented in various committees. The institute has fostered a culture of participative management at all levels, including strategic, functional, and operational levels. The Principal, the teacher's council, and the IQAC defined policies and procedures, as well as guidelines and rules at the strategic level. Faculty members shared their knowledge with one another and students at the functional level. At the operational level, the Principal liaised with external agencies and the government before collaborating with faculty members. Students and office staff worked hand in hand with the Principal and faculty members to execute different activities.

File Description	Documents
Paste link for additional information	http://www.mpgcamb.com/iqac/iqac/
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Internal Quality Assurance Cell (IQAC) conducts four quarter-based meetings throughout the year to discuss major college

developments and deployment plans with team members. These meetings ensure that the college's annual plan takes into account the available resources and is aligned with the institution's mission and vision. This academic year, the college received funding under the Utkrisht Mahavidyalaya Yojna, as directed by the Director of Higher Education Govt. of Himachal Pradesh. The funding was utilized to upgrade the college's ICT resources. The college prioritized this upgrade based on feedback from various stakeholders. The college's focus was on upgrading Smart Classrooms, Virtual Classrooms, Conference Room, Dedicated Placement Office, Digital Library, Cultural and Sports Infrastructure, upgrading renewal of energy resources,and Research Centre. These upgrades are expected to provide students with access to cutting-edge technologies and modern learning resources, as well as enhance their overall college experience. Orders have been placed for the required goods and services to execute these upgrades, and the college is expecting to materialize them in the next academic year. These upgrades will help the college to continue providing high-quality education to its students while adapting to the ever-changing demands of the modern world.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://www.mpgcamb.com/iqac/iqac/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is regulated by various bodies such as the Government of India, Ministry of Higher Education, UGC, Government of Himachal-Higher Education Department, and Director Higher Education. The HPU Shimla serves as the affiliating and examining body for all courses offered by the institution. The Principal of the institution serves as the Head, Chief Tutor, DDO and Director for self-financing courses. The Administrative and Academic Staff of the college handle their respective domains, with the former being led by the Office Superintendent. The Sr. Programme Tutors are appointed for each programme, while the Head of Department (HOD) is responsible for managing all academic issues within their department. The Bursar is appointed by the Principal to manage all financial issues in the institution, including purchases that are

handled by a dedicated purchase/GeM committee. The college has formed various committees to manage curricular and extra-curricular activities, each headed by a convener and comprising 4-7 members as per the responsibilities of the committee. Additionally, the Parent Teacher Association (PTA) and Higher Education Institution Society (HEIS) function under the college administration to ensure smooth management of the college. Both PTA and HEIS have the authority to appoint teaching and non-teaching staff based on the needs and welfare of the students. Overall, the college administration is structured in a way that ensures effective management and regulation of the institution, with different bodies and committees working together to provide high-quality education to students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.mpgcamb.com/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The teaching and non-teaching staff of the college are eligible for medical reimbursement from the Government. However, the

college does not provide such provisions. The self-finance staff can receive timely medical assistance while on duty, if required. The security guards and sweepers are provided with uniforms and shoes every year. The college also provides residential accommodation for the teaching staff, including four residences, and one residence for the Principal. The members of teaching and non-teaching staff under self-finance and PTA receive an annual increment. Regular staff members also receive an annual increment as per the rules of the Himachal Pradesh Government. Staff members under self-finance and PTA are entitled to one casual leave per month. Regular staff members have access to various types of leaves such as casual leave, earned leave, maternity leave, and paternity leave as per the rules of the Himachal Pradesh Government. Both teaching and non-teaching staff members have the facility of partial withdrawal from their GPF account as per their family needs. Overall, the college offers various benefits and facilities to its staff members to ensure their well-being and job satisfaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

`0`

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

`11`

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

`In the state of Himachal Pradesh, the performance appraisal system`

of government colleges is not the responsibility of the head of the institution, which is the Principal of the college. However, the institution follows the standard practices as directed by the Director of Higher Education and Secretary of Education of the Government of Himachal Pradesh. The appraisal process includes both Non-Teaching and Teaching, staff members. The ACR report for all non-teaching staff members is prepared by their respective Heads of Department and endorsed by the Principal of the college. The Director of Higher Education then appraises these reports. For the teaching staff, the Higher Education Department provides the PBAS-API Performa for appraisal. The faculty members fill out these forms for self-appraisal, and the Principal verifies and endorses them. These PBAS-API reports are then sent to the Director of Higher Education for appraisal. The promotion of teaching and non-teaching staff members is based on their respective ACR or PBAS-API reports. The performance appraisal system is essential for the growth of staff members, and it plays a vital role in the success of the institution. It provides a basis for assessing the strengths and weaknesses of staff members and for identifying areas that require improvement. Regular appraisals can help staff members to improve their performance, which, in turn, can lead to improved institutional outcomes. The effective implementation of the performance appraisal system can help to create a positive work culture and increase staff morale.

File Description	Documents
Paste link for additional information	https://education.hp.gov.in/?q=acr-form-lecturer-college-cadre
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institution conducts regular internal and external financial audits to ensure transparency and accountability. The PTA fund, self-finance fund, and NSS funds are audited internally at the end of each financial year, with a retired audit officer hired for this year's audits. The local audit department of the state government is responsible for auditing the college's fee and other funds. The Accountant General office in Shimla periodically audits salaries and government grants. The bursar oversees the meticulous

accounting of student funds, promoting proper, economical, efficient, and effective resource utilization. Any audit objections are addressed through suitable mechanisms. The principal discusses all audit objections in the advisory committee meeting, rectifying any document deficiencies or procedural lapses based on advice. Audit objections beyond the principal's purview are reported to the Director of Higher Education by the auditor. We completed the most recent audit of student funds this year, following the previous one conducted in 2016-17. Salaries and payments are processed through the government treasury after bills are cleared by the Treasury Officer, ensuring direct and secure crediting to beneficiaries' accounts.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.2

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds received from various apex bodies, including UGC, Director of Higher Education, and the Government of Himachal Pradesh, have already been categorized and allocated by the respective apex bodies. The college's role is to procure equipment and services in accordance with the directives of the respective apex bodies, following the necessary procedural formalities. The procurement process for goods and services is initiated only upon

receiving appropriate demands from the concerned department or committee. A dedicated purchase committee is responsible for procuring goods and services, while a separate GeM Committee oversees procurement through the GeM (Government e-Marketplace) platform. Prior approval from the college principal is obtained before procuring goods and services, and the Purchase or GeM Committee carries out the procurement under the principal's supervision. The procured items are recorded in the respective Stock Registers and subsequently issued to the relevant department or individuals based on their needs and requirements. Consumption of most consumable items is also documented in respective consumption registers. Annually, dedicated stock verification committees conduct stock verifications of all recorded items in accordance with the stock register. Funds such as the PTA fund and Amalgamated Fund, collected from students, are utilized for various needs that arise from time to time.

File Description	Documents
Paste link for additional information	http://www.mpgcamb.com/organogram/
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Practice 1: The primary objective of the IQAC for this academic year is to restore the post-COVID scenario in the college. To promote student and teacher engagement in cultural and teaching-learning activities, the IQAC collaborated with Shawnam Youth Club Kangra to successfully organize a science fair on September 29, 2021. The event featured a wide range of activities aimed at fostering scientific exploration and critical thinking. These activities included a debate competition on the topic of "Use and Misuse of Cell Phones," an exhibition showcasing innovative science models, a drawing competition that linked science with the environment, and a science quiz covering general and environmental science topics. Additionally, a thought-provoking mime/one-act play centered around "Technological Gadgets and Their Applications in Daily Life" was also presented.

Practice 2: In the current financial year, the college was granted Rs. 2 Crores under the Utkrisht Mahavidyalaya Yojna. The IQAC actively participates in planning the utilization of this grant

for the overall improvement of the institution. Detailed plans have been devised to ensure that the grant is effectively utilized in accordance with the specific areas outlined in the grant guidelines. The main focus of this plan is to enhance the college's ICT infrastructure, as well as upgrade sports and cultural facilities. These initiatives aim to contribute to the holistic development of the college and provide students with enhanced opportunities for academic and extracurricular growth.

File Description	Documents
Paste link for additional information	http://www.mpgcamb.com/facilities-2/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Firstly, starting from the 2020-21 session, the Internal Quality Assurance Cell (IQAC) has implemented a comparative analysis of student feedback. This analysis involves examining and comparing the various matrices available in the student feedback with those from previous years. It also evaluates the average improvements or declines observed in each matrix. Notable improvements and declines are identified and highlighted during this review process. Based on the findings, an action plan is formulated for the upcoming academic session to address the areas where a decline has been observed.

Secondly, a comprehensive action taken report is prepared, detailing the actions undertaken to address the findings from the previous year's comparative analysis and outlining plans for improvement. The action taken report for the current session, 2021-22, will be compiled at the end of the subsequent session, 2022-23. The IQAC utilizes this report to analyze and review any shortcomings identified in the execution plan for the current year. These shortcomings are addressed in the following session to ensure continuous improvement. Additionally, at the beginning of each session, a review of the previous year's comparative analysis is conducted to identify new initiatives that can be implemented in the upcoming session. This review process aids in enhancing the overall practices and procedures.

File Description	Documents
Paste link for additional information	http://www.mpgcamb.com/wp-content/uploads/2023/06/Comparitive-Analysis-2021-22.xlsx
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.mpgcamb.com/wp-content/uploads/2023/06/Student-and-Teachers-Feedback-Report-2021-22-1.xlsx
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college maintains a steadfast commitment to gender equity and sensitization in both curricular and co-curricular activities, as well as providing appropriate facilities for women on campus. To promote gender awareness, the institution organizes guest lectures, rallies, and mentor-mentee meetings to educate students about the importance of gender equity. Recognizing the needs of female students, the college has established a dedicated Girls' Common room equipped with sanitary pad vending machines.

Additionally, a separate changing room is available specifically for NCC-SW(s) participants. Furthermore, an active women's grievances and redressal cell operates within the college. This cell efficiently handles and resolves any matters related to women's issues, ensuring a prompt response and resolution. To enhance campus security, the college is equipped with a CCTV surveillance system, which records and displays all activities and incidents on an LED monitor located in the Principal's Office. A security guard is stationed at the college gate, and regular rounds are conducted by the discipline committee to maintain a safe environment and prevent any untoward incidents. Active participation from NCC Cadets, NSS volunteers, Rover and Rangers is encouraged, fostering numerous individual and collaborative activities that contribute to the welfare of students and society as a whole.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.mpgcamb.com/facilities-2/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Solid waste management: The institution has a dedicated system in place for solid waste management. Strategically

placed dustbins enable the segregation of degradable and non-degradable waste. Trained staff members ensure regular cleaning and proper disposal of solid waste.

- Liquid waste management: Apart from sewage waste, the college does not generate any other liquid waste. Underground sewage tanks have been constructed to effectively contain and dispose of liquid and sewage waste.
- Biomedical waste management: None of the college departments produce biomedical waste, eliminating the need for specific management measures for this type of waste.
- E-waste management: The institution currently houses electronic items that do not generate e-waste as they serve as permanent articles. However, there is no specific e-waste disposal policy from the HP State Government. Future plans involve establishing MOUs with e-waste management corporates to ensure proper management when necessary.
- Waste recycling system: Although the college lacks an internal recycling system, paper waste generated is sold to local scrap dealers for recycling, promoting sustainable waste management practices.
- Hazardous chemicals and radioactive waste management: In the chemistry lab, chemical waste is safely channeled through pre-installed pipes and basins, ultimately reaching the sewage tanks. This process ensures the proper disposal of hazardous chemicals and radioactive waste in accordance with established protocols.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

    C. Any 2 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

    D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The IQA Cell of the college, in collaboration with Shawnam Youth Club Kangra, successfully organized a science fair on 29th September, 2021. The event featured a variety of activities designed to stimulate scientific exploration and critical thinking. These activities included a debate competition on the

topic of "Use and Misuse of Cell Phones," an exhibition showcasing innovative science models, a drawing competition centered around the fusion of science and the environment, and a science quiz covering general and environmental science topics. A thought-provoking mime/one-act play revolving around the theme of "Technological Gadgets and Their Applications in Daily Life" was presented.

The science fair was graced by distinguished guests, including Dr. NK Lath, a retired IAS Officer, who served as the Chief Guest, and Sh. Surender Bhushan, a former Member of the Planning Commission of India, attended as the Special Guest. Around 70 students from the Science Faculty enthusiastically took part in the fair, demonstrating their passion and commitment to scientific exploration. In addition to the science fair, the college organized various inclusive activities, including celebrations of Hindi Diwas, Independence Day, Environment Day, International Yoga Day, Saheedi Divas, and NCC Day. These initiatives aim to foster a well-rounded educational experience, emphasizing cultural, social, and environmental awareness.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

During the NSSdays camp, the campus had the privilege of hosting Advocate Vikash Kashyap, who graced the occasion and delivered an enlightening session to sensitize our students about the essential values, rights, duties, and responsibilities of citizens. His visit aimed to instill a strong sense of civic awareness and active participation among the students. Furthermore, throughout the year, numerous NSS and NCCactivities were organized, specifically designed to groom our students and equip them with the necessary knowledge and skills pertaining to the values, rights, duties, and responsibilities of being responsible citizens. These activities served as practical platforms for students to actively engage in community service, social initiatives, and awareness campaigns. The NSS and NCC activities were meticulously planned and implemented, offering students

valuable opportunities to develop a deeper understanding of their roles and responsibilities as citizens. These initiatives encouraged the cultivation of essential values such as empathy, social responsibility, and active citizenship. Through these activities, students were able to contribute meaningfully to society, fostering a sense of social consciousness and empathy towards fellow citizens. They were actively involved in initiatives related to community development, environmental conservation, health awareness, and promoting social harmony

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.mpgcamb.com/nss/
Any other relevant information	http://www.mpgcamb.com/ncc/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized   **B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively celebrates and organizes various national and international commemorative days, events, and festivals. Throughout the year, several significant occasions are observed, including Hindi Diwas, Independence Day, Environment Day, International Yoga Day, Shaheedi Diwas, and Teachers' Day. These events are marked with enthusiasm and fervor within the college. Hindi Diwas holds a special place in the institution's calendar, where the rich heritage and importance of the Hindi language are commemorated. Independence Day is celebrated with patriotic spirit, honoring the freedom and sacrifices of our nation's leaders. Environment Day serves as a platform to promote environmental awareness and sustainability practices among students and staff. International Yoga Day is embraced as an opportunity to emphasize the importance of physical and mental well-being through the practice of yoga. Shaheedi Diwas is observed to pay homage to the brave individuals who sacrificed their lives for the nation's freedom struggle. Lastly, Teachers' Day is dedicated to expressing gratitude and appreciation for the hard work and dedication of educators. These celebrations and observances not only foster a sense of pride and unity among the college community but also contribute to the overall holistic development of the students by instilling values, cultural understanding, and social consciousness.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I

Starting from the academic year 2021-22, the college has implemented online admission procedures for all courses, with the exception of self-finance and postgraduate programs. This transition to online admissions has proven to be highly efficient and convenient for all stakeholdersinvolved. The development of an

admission portal has been instrumental in streamlining the registration, admission, verification, scrutiny, and fee deposit processes for students, teachers, and administrative staff. The admission portal serves as a comprehensive platform that benefits all stakeholders. For teachers and administrative staff, the admission portal offers significant advantages. The inbuilt reporting facilities automate various official tasks, simplifying administrative workflows and reducing manual intervention. This automation not only enhances operational efficiency but also minimizes errors and saves valuable time and resources

Best Practice-II

The college's IQA Cell, in collaboration with Shawnam Youth Club Kangra, successfully organized a science fair on September 29, 2021. The event comprised diverse activities promoting scientific exploration and critical thinking, such as a debate competition on "Use and Misuse of Cell Phones," an exhibition of innovative science models, a drawing competition linking science and the environment, and a science quiz covering general and environmental science topics. A thought-provoking mime/one-act play focused on "Technological Gadgets and Their Applications in Daily Life" was also showcased.

File Description	Documents
Best practices in the Institutional website	http://www.mpgcamb.com/best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Dr. Shruti, an Assistant Professor in Zoology, has demonstrated her commitment to providing free coaching and guidance classes for entrance examinations. This initiative attracted the participation of nine students from the B.Sc. 3rd-year program. Over the course of one month, Dr. Shruti implemented various practices to assist the students in their preparation. These practices included conducting awareness programs about entrance examinations conducted in the state and nearby state/central universities, organizing mock tests, providing concept illustrations, compiling a question bank of multiple-choice questions (MCQs), facilitating

discussions on previous examination questions and answers, promoting self-learning among the students, and implementing evaluation practices.

The results of this initiative were outstanding. Within just one month, all ten students who participated in the program successfully gained admission to various public and private sector universities for their postgraduate (PG) programs. The range of disciplines in which they were admitted includes M.Sc. Microbiology, M.Sc. Environmental Science, M.Sc. Zoology, M.Sc. Botany, M.Sc. Biotechnology, and LLB (Bachelor of Laws). It is worth noting that these students secured admission to reputable universities in Himachal and Punjab, such as HPU Shimla, Panjab University Chandigarh, SPU Mandi, and Chandigarh University.

The commendable performance of these students in both state and central-level entrance tests is a testament to the effectiveness of Dr. Shruti's initiative. It serves as an inspiration to appreciate and emulate her efforts in providing free coaching and guidance to aspiring students.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Every year, the college IQAC committee prepares an academic calendar by carefully considering all the significant academic and non-academic activities outlined in the H.P. University academic calendar. All major activities, such as Theory/Practical Examinations, Summer and Winter Breaks, and Students' Assessments, adhere to the guidelines set forth by H.P. University. In addition, the college administration internally determines other activities such as the time-table, Mid-Term-Tests, and Assignments. A dedicated Time-Table Committee within the college meticulously designs the well-structured timetable, which is followed by all teaching faculty and students across different disciplines throughout the year. Furthermore, all faculty members of the college diligently deliver their respective course curriculum according to the guidelines stipulated under Course/Programme outcomes for their specific courses and programs. Moreover, a comprehensive date sheet for the Mid-Term-Tests has been thoughtfully prepared by a dedicated House-Exam Committee. Each discipline strictly adheres to their respective date sheet for the Mid-Term-Tests.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	http://www.mpgcamb.com/wp-content/uploads/2022/08/Academic-Calendar-2021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution strictly follows the academic calendar developed by the IQAC committee in the college. The Continuous Internal Evaluation (CIE) process, as defined by H.P. University, has been incorporated into the institutional academic calendar by the College IQAC Committee. The CIE process outlined by H.P. University encompasses various components, including Attendance, Assignments, Mid-Term-Tests,

and End-Term-Examinations. While the faculty members of the college are responsible for evaluating students' Attendance, Assignments, and Mid-Term-Tests, the End-Term-Examinations are conducted and assessed by H.P. University. The faculty diligently adheres to the Continuous Internal Evaluation (CIE) process and evaluates students based on their Attendance, Assignments, and Mid-Term-Tests.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.mpgcamb.com/wp-content/uploads/2022/08/Academic-Calendar-2021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

7

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	[View File](#)
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	[View File](#)
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

202

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

As an affiliated college of H.P. University, Shimla, we strictly adhere to the curriculum prescribed by H.P. University for the respective courses. The college does not have the authority to incorporate any other course curriculum independently. However, it is important to note that Environmental Science is an essential component of all

undergraduate programs and is included as a mandatory subject in each UG program. Successful completion of this course is required for promotion to the second year for all UG students. Additionally, in the third year of the B.A. program, Political Science students have the opportunity to enroll in the course on Human Rights, Gender, and Environment. Furthermore, in the B.B.A. program, Business Ethics and Corporate Social Responsibility (CSR) are offered in the second semester. While these crosscutting issues related to Professional Ethics, Gender, Human Values, Environment, and Sustainability may not be integrated as complete courses in all programs, they are evident in most programs through dedicated chapters or sections.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

151	
File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	http://www.mpgcamb.com/wp-content/uploads/2023/06/Student-and-Teachers-Feedback-Report-2021-22-1.xlsx
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	http://www.mpgcamb.com/wp-content/uploads/2023/06/Student-and-Teachers-Feedback-Report-2021-22-1.xlsx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

2345

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1339

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The assessment of all students follows the Continuous Internal Evaluation (CIE) process outlined by Himachal Pradesh University, Shimla. This process involves ongoing evaluation through Assignments, Quizzes, Presentations, and Mid-Term Tests. For students who face challenges in their learning progress, dedicated support is provided by their respective faculty members and assigned mentors. Continuous assistance is offered to motivate and guide slow learners, including the provision of additional classes and query sessions tailored to their specific needs. In order to facilitate the development of advanced learners, encouragement is given to explore reference books and expand their existing knowledge. Supplementary course materials, such as reference books, online video lectures, notes, and presentations, are provided to enhance their understanding. It is important to note that there are no

formalized Special Programs specifically designed for advanced or slow learners either by Himachal Pradesh University or the institution. However, faculty members utilize their expertise and experience to cater to the needs of both advanced and slow learners in the best possible manner. The aforementioned practices are implemented at the discretion of individual faculty members, who undertake the responsibility of effectively supporting and guiding students with varying learning abilities

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2345	31

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The course curriculum developed by H.P. University incorporates several student-centric methodologies, such as experiential learning, participative learning, and problem-solving approaches, with the aim of enhancing the overall learning experience for students. In the college, these student-centric principles are implemented through various means, including regular practical classes in science disciplines, presentations, quizzes, assignments, and mid-term tests across all disciplines. To foster the development of writing skills, the college publishes an annual magazine called 'Ambika', encouraging students to contribute and showcase their writing abilities. Furthermore, students are actively encouraged to participate in HPU Youth Festivals, inter-college sports events, and the college's annual athletic meet. Various outdoor activities are organized to promote a sense of togetherness and

nurture leadership qualities among the students. The college offers leadership-building programs such as NCC (National Cadet Corps), NSS (National Service Scheme), and Rover & Rangers. In the NCC, our college has been allotted 50 sanctioned vacancies for the army wing under the 6 HP(I) Coy Una. In the NSS, we have 100 vacancies, and an additional 100 vacancies are available for Rover & Rangers. These programs provide students with opportunities to develop leadership skills and contribute to community service.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In order to ensure an effective teaching and learning process, ICT (Information and Communication Technology) enabled tools are utilized as per the specific needs. The college possesses 64 dedicated computers that are solely utilized for academic purposes. Additionally, two smart classrooms are regularly utilized by faculty members based on the requirements of their respective courses. Under the Utkrisht Mahavidyalaya Yojna, a proposal has been made to establish an additional virtual classroom cum conference room in the college. Moreover, as part of the same scheme, two additional smart classrooms and one digital library section are also proposed to be established. To enhance the learning experience, faculty members recommend and utilize MOOC (Massive Open Online Course) courses as and when required. In addition, the college has subscribed to the Spoken Tutorial Programmes offered by IIT-Bombay for the next five years. This subscription aims to encourage students to actively engage with ICT tools for teaching and learning purposes.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

34

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

168

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

H.P. University recognizes Continuous Internal Evaluation (CIE) as a fundamental procedure for assessing student performance in academic courses. The CIE process encompasses various components, including attendance, assignments, a midterm exam, and an end-of-term exam. Attendance records are diligently maintained in registers, and assignments aligned with the course syllabus are provided to students on a regular basis, either per semester or per year. The internal assessment procedure is transparent and comprehensive, taking into account feedback from students to determine the frequency and methodology employed. College professors assume the responsibility of grading students' attendance, assignments, and midterm exams. The CIE process holds great significance as it ensures that students receive a well-rounded education and demonstrate their understanding of the material taught. By incorporating both internal and external examinations, students are given the opportunity to showcase their knowledge across diverse contexts, ultimately preparing them for future

employment prospects. The CIE process at H.P. University plays a vital role in ensuring that students receive a high-quality education that equips them for success in their chosen fields. It is worth noting that due to the ongoing presence of COVID-19 in the state, the college conducted class-based Mid-Term-Tests instead of a Combined Mid-Term-Test, prioritizing the safety and well-being of students

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The institution has established two dedicated committees, namely the House Exam/CCA Committee and the RUSA Result Discrepancy Committee, to address and resolve complaints related to both internal and external examinations. In an effort to ensure transparency, the results of students' internal assessments are prominently displayed on the notice board. Any complaints received regarding internal and external exams are promptly addressed by the respective committee in collaboration with the concerned instructor and department head. These topics are also covered during mentor-mentee interactions to provide additional guidance and support. For internal evaluation, Himachal Pradesh University offers a web-based online platform, where each student's internal assessment is marked by the corresponding teacher through the portal. Prior to final submission, the principal of the institution verifies the assessments once again. Notably, no student has raised any complaints about this process in their feedback, indicating that the system for resolving complaints is transparent and effective. The IQAC committee also evaluates the effectiveness and integrity of internal examinations through regular student feedback assessments.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution ensures that the programme and course outcomes for all offered programmes are clearly stated, displayed on the website, and communicated to both teachers and students. The IQAC team takes responsibility for documenting the course outcomes for all programmes, which are then published on the college website. Students can freely access these documents through the designated student corner. To facilitate awareness and understanding, mentors are encouraged to discuss the course outcomes and programme outcomes with their respective mentees during mentor-mentee meetings. Additionally, the college library provides five hard copies of course outcomes and programme outcomes for each course, allowing students to refer to them as needed. Furthermore, the college IQAC team conducts annual revisions of the programme and course outcomes to ensure their relevance and effectiveness. This ongoing process ensures that the outcomes remain aligned with the goals and objectives of the programmes offered by the institution.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	http://www.mpgcamb.com/wp-content/uploads/2022/05/PO-PSO-CO-2020-21.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To assess the achievement of Programme Outcomes, Programme Specific Outcomes, and Course Outcomes, various evaluation methods such as presentations, quizzes, and assignments are employed. Additionally, Mid-Term Tests are conducted in accordance with the guidelines set by Himachal Pradesh University. The internal assessment, which includes Presentations, Quizzes, Assignments, and Mid-Term Tests, contributes to 83.33% of the overall assessment. This comprehensive evaluation approach ensures that students' progress and understanding are thoroughly evaluated. At the end of each semester or year, the University conducts end-

term/annual examinations, which further contribute to assessing the attainment of Programme Outcomes, Programme Specific Outcomes, and Course Outcomes. The combined results of the internal assessment and the End Term/Annual examination provide a comprehensive overview of students' achievement in relation to the desired outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.mpgcamb.com/wp-content/uploads/2022/05/PO-PSO-CO-2020-21.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

540

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.mpgcamb.com/wp-content/uploads/2023/04/Annual-Report-2021-22-Sent-to-HPU.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://www.mpgcamb.com/wp-content/uploads/2023/06/SSS-2021-22_comp.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research

projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

00

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

As part of the Utkrisht Mahavidyalaya Yojna, a dedicated Research Centre has been proposed in the college to foster innovation and research activities. To establish the necessary infrastructure, an order has been placed for four computers and one printer. In order to accommodate researchers and facilitate their work, the Research Centre will provide proper seating for more than 10 individuals. To support this, an order for adequate furniture has been placed, taking into consideration the availability of funds. Recognizing the importance of connectivity and access to resources, orders have also been placed for the installation of a LAN (Local Area Network) and internet facility in the Research Centre. Additionally, arrangements for electricity fitting, including Uninterrupted Power Supply (UPS), have been made to ensure uninterrupted access to resources and uninterrupted workflow. These initiatives under the Utkrisht Mahavidyalaya Yojna demonstrate the institution's commitment to promoting research and innovation by establishing a well-equipped Research Centre with the necessary infrastructure and facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.mpgcamb.com/wp-content/uploads/2023/06/UMY-Sanction.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File]

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File]
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File]

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college places a great emphasis on the holistic development of its students and actively encourages their participation in extracurricular activities that promote social awareness. To achieve this goal, the college has established NSS and NCC units that organize various on-campus and off-campus events that focus on raising awareness about social issues. These events provide students with opportunities to engage with the community and develop their leadership, teamwork, and communication skills. In recognition of the significant contributions made by students to these extension activities, the college rewards those who excel in them during the yearly prize distribution ceremony. This recognition serves as a source of motivation for other students to participate in such activities and promotes a culture of active involvement and social responsibility. Overall, the college's focus on extracurricular activities that promote social awareness and overall growth is a testament to its commitment to nurturing well-rounded individuals who are equipped to make a positive impact in society. The college's emphasis on extracurricular activities that promote social awareness and overall growth is commendable. Such activities provide students with valuable opportunities to develop their skills and contribute to the betterment of society. By recognizing and rewarding outstanding achievements in these activities, the college is not only motivating students but also creating a culture of social responsibility and active involvement. This approach is likely to result in the development of individuals who are better

equipped to navigate the complexities of the world and make meaningful contributions to their communities.

File Description	Documents
Paste link for additional information	http://www.mpgcamb.com/best-practices/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

37

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1621

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The educational institution possesses sufficient infrastructure and physical resources to facilitate various academic and extracurricular activities, including classrooms, laboratories, recreational areas, gymnasiums, and computer equipment. The college comprises five principal edifices, namely the Arts Block, Science Block, Commerce Block, Self-Financing Block, and Admin Block, providing a total of 27 classrooms, 2 chemistry labs, 2 physics labs, 1 botany lab, 1 zoology lab, 1 music room, 2 ICT-enabled smart classrooms, and 3 computer labs. Additionally, the college features specific amenities such as a Girls' Common Room, Sick Room, NCC Room, NSS Room, Gym, and Judo Room. A dedicated Multi-purpose/Seminar Hall with a capacity of 250, 1 central library, and 1 library for self-financing students also exists on the premises. The college further boasts ample play areas with separate Volleyball and Basketball grounds. Furthermore, the college provides over 64computers solely for teaching and learning practices, and it's 27 classrooms and 1 examination hall can accommodate over 2500 students. Wi-Fi and internet services are accessible in specific areas of the college, including libraries, admin block, computer labs, and smart classrooms. An additional building has also been proposed, which is expected to materialize within the next 1-2years. The efficacy of the infrastructure is evident in the feedback received from students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.mpgcamb.com/facilities-2/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has more than 5000 square meters of open area dedicated to sports and cultural activities. The sports area encompasses a volleyball ground (200 sq.m), a basketball ground (600 sq.m), a badminton court (90 sq.m), and an open area for athletics field events (2000 sq.m). Additionally, a fully-functional gym is present on the premises, and a dedicated Physical Education department caters to sports activities. The college also provides adequate indoor and outdoor sports equipment, including chess boards, table-tennis, badminton, volleyball, basketball, and cricket equipment. An open area of over 2000 square meters is earmarked for cultural activities, and a dedicated stage (150 sq.m) with proper roofing is available for cultural events and other functions. The college also has an open area with interlocking tiles of more than 1000 sq.m, which can accommodate about 500 students during cultural and other functions. Moreover, an indoor multipurpose hall with a seating capacity of approximately 250 students is available for cultural events. The college also offers a dedicated music room equipped with all the necessary instruments. In addition to this under utkrisht mahavidayalaya yojna, rupees 1200000 has been spent on the sports infrastructure and more than 600000 has been spent on musical and other instruments used for cultural activities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.mpgcamb.com/facilities-2/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.mpgcamb.com/facilities-2/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.68244

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at the educational institution is equipped with the latest version of SOUL 2.0 software, specifically version 2.0.05, and has been partially automated since the previous year. The installation of the SOUL 2.0 software was completed in 2017. The library facilities consist of a central library and a self-finance library, collectively containing a total of 14,006textbooks with a book value of 13552336.00and 361reference books with a book value of 197,811. Furthermore, 499books with a value of 224659.00were acquired during the current academic session. The library subscribes to NList annually, providing free access to a broad range of electronic resources such as e-books, e-journals, e-ShodhSindhu, and Shodhganga. Additionally, the library subscribes to 8newspapers and 12 magazines.

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional Information	http://www.mpgcamb.com/library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File]()
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File]()

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.26133

File Description	Documents
Any additional information	[View File]()
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File]()

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

10

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college is equipped with modern facilities to enhance the learning experience of students. Threesmart classrooms are equipped with projectors, computer systems, and CCTV cameras. Additionally, three computer labs with over 60 computer systems in good working conditions are available for student use. The computer labs are equipped with a Leased Lineinternet connection with a speed of 50 Mbps, and Wi-Fi access points are available across the college for students and staff.

The college has signed a MOU with Jio to provide unlimited users, including Jio or other network users, with free access to 34 Mbps per day data. Furthermore, a dedicated broadband connection (Fiber) with a speed of 50 Mbps and up to 300 GB data per month is available in the library. Wi-Fi access is also available for students in the library through the same connection. An additional connection with a speed of 10 Mbps and up to 500 GB data per month is available for students in the Self-Finance department, and a similar connection is available for administrative purposes.

The college also provides adequate printing, scanning, and UPS facilities, as well as CCTV cameras to ensure the safety and security of its students. Additionally, an LED display screen is available to display important notices in the college. These modern facilities showcase the college's commitment to providing students with an excellent learning environment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	http://www.mpgcamb.com/wp-content/uploads/2022/05/ICT-tools.pdf

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution | **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.59016

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Library Committee is responsible for deciding issues such as the removal of titles and the schedule for issuing and returning books. Students must obtain a no-dues certificate from the library before appearing for final exams. The

laboratory staff, under the supervision of the Head of Department (HOD), maintains records in the laboratories. They also conduct physical verification of laboratory equipment, repair serviceable items, and dispose of unserviceable items following proper procedures. The Sports Peon is engaged by the Parent-Teacher Association (PTA) fund to maintain the sports facilities, while the Building Committee oversees the upkeep of the infrastructure. The College Development Fund is utilized for maintaining and making minor repairs to furniture and other amenities. The Computer Fund is used for the maintenance of computer systems, and a lab assistant is engaged for this purpose.

The maintenance of CCTVis carried out through an Annual Maintenance Contract (AMC). Technicians, masons, plumbers, carpenters, and gardeners are engaged from the outside to ensure the maintenance of toilets, drinking water facilities, gardens, the campus, and the canteen. Water tanks are cleaned regularly, and fire extinguishers installed in the college are refilled periodically. To maintain hygiene, a woman part-time sweeper is employed to clean and upkeep the girls' toilets, the girls' common room, and the first aid room. All these measures ensure the smooth functioning of the college's facilities and amenities, providing a conducive learning environment for the students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://www.mpgcamb.com/facilities-2/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

202

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	[View File](#)

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	[View File](#)
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

`00`

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

5

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

49

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	[View File]()

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College Students Central Association (CSCA) serves as a crucial link between the college administration and the students, and plays a vital role in the college. The CSCA is constituted annually in accordance with rules and regulations established by HPU. Since 2019-20, CSCA has been formed based on merit, and elections have not been held as per the direction of the state government. Meritorious students have been nominated for various posts, including four office bearers (President, Vice President, Secretary, and Joint Secretary), 15 class representatives, and two department representatives. Additionally, nine CSCA members have been nominated from NSS, Sports, NCC, Cultural, and the editorial board of the college magazine. The President of the CSCA has been appointed as a member of the IQAC cell of the college. Throughout the year, the CSCA has remained active and has raised issues and problems faced by the students in meetings organized by the college administration. The valuable suggestions provided by the CSCA have been taken into consideration and have proven helpful for the improvement and growth of the college.

File Description	Documents
Paste link for additional information	http://www.mpgcamb.com/csca/
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Maharana Pratap Govt. Degree College Amb Alumni Association (MPGDC-AAA) was established in the academic year 2021-22, with a general house meeting held to facilitate its formation. Currently, the registration process for MPGDC-AAA is underway, and the association anticipates that the registration certificate will be issued by the relevant agency shortly. Notably, the association has collected a total fund of Rs. 20,000.00/- during the year, consisting of Life Membership Fee, Membership Fee, and Donations.

File Description	Documents
Paste link for additional information	http://www.mpgcamb.com/alumni/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Despite the unprecedented challenges posed by the pandemic, the governance of the institution remained closely aligned with its vision and mission. The institution continued to prioritize the safety of its staff and students by adhering to Covid-appropriate behavior restrictions, even after the pandemic had subsided by the academic year 2021-22. The teaching and learning practices, however, remained a significant challenge, particularly for institutions located in remote areas with limited resources. To overcome this challenge, the teaching faculty developed and implemented micro teaching plans, in accordance with the directives of the Director of Higher Education HP Govt. They also conducted classes in a phased manner, which allowed them to provide quality education despite the difficulties posed by the pandemic. In addition, the institution utilized freely available Teaching-Learning Resources to provide online classes, further enhancing the quality of education provided to the students. Furthermore, the institution demonstrated a commitment to its vision and mission by engaging NCC cadets and NSS volunteers in various social and collaborative activities. By involving the students in these activities, the institution not only provided them with valuable opportunities to learn and develop their skills but also demonstrated its dedication to fostering responsible and engaged members of society.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institute has adopted a decentralized governance system that provides operational autonomy to its various functionaries. This system commenced with the Principal, who assumed the role of the chairperson of the IQAC. The Principal collaborated with senior faculty members to nominate committees responsible for planning and executing academic, student administration, and other related policies. To ensure all faculty members had equal exposure to their academic and professional duties, the committees' composition was modified, and faculty members were given representation in various committees. The institute ensured that CSCA (meritorious students) participated in all decisions and policies that affected their welfare. Non-teaching staff members were also represented in various committees. The institute has fostered a culture of participative management at all levels, including strategic, functional, and operational levels. The Principal, the teacher's council, and the IQAC defined policies and procedures, as well as guidelines and rules at the strategic level. Faculty members shared their knowledge with one another and students at the functional level. At the operational level, the Principal liaised with external agencies and the government before collaborating with faculty members. Students and office staff worked hand in hand with the Principal and faculty members to execute different activities.

File Description	Documents
Paste link for additional information	http://www.mpgcamb.com/iqac/iqac/
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Internal Quality Assurance Cell (IQAC) conducts four

quarter-based meetings throughout the year to discuss major college developments and deployment plans with team members. These meetings ensure that the college's annual plan takes into account the available resources and is aligned with the institution's mission and vision. This academic year, the college received funding under the Utkrisht Mahavidyalaya Yojna, as directed by the Director of Higher Education Govt. of Himachal Pradesh. The funding was utilized to upgrade the college's ICT resources. The college prioritized this upgrade based on feedback from various stakeholders. The college's focus was on upgrading Smart Classrooms, Virtual Classrooms, Conference Room, Dedicated Placement Office, Digital Library, Cultural and Sports Infrastructure, upgrading renewal of energy resources,and Research Centre. These upgrades are expected to provide students with access to cutting-edge technologies and modern learning resources, as well as enhance their overall college experience. Orders have been placed for the required goods and services to execute these upgrades, and the college is expecting to materialize them in the next academic year. These upgrades will help the college to continue providing high-quality education to its students while adapting to the ever-changing demands of the modern world.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://www.mpgcamb.com/iqac/iqac/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is regulated by various bodies such as the Government of India, Ministry of Higher Education, UGC, Government of Himachal-Higher Education Department, and Director Higher Education. The HPU Shimla serves as the affiliating and examining body for all courses offered by the institution. The Principal of the institution serves as the Head, Chief Tutor, DDO and Director for self-financing courses. The Administrative and Academic Staff of the college handle their respective domains, with the former being led by the Office Superintendent. The Sr. Programme Tutors are appointed for each programme, while the Head of Department (HOD) is

responsible for managing all academic issues within their department. The Bursar is appointed by the Principal to manage all financial issues in the institution, including purchases that are handled by a dedicated purchase/GeM committee. The college has formed various committees to manage curricular and extra-curricular activities, each headed by a convener and comprising 4-7 members as per the responsibilities of the committee. Additionally, the Parent Teacher Association (PTA) and Higher Education Institution Society (HEIS) function under the college administration to ensure smooth management of the college. Both PTA and HEIS have the authority to appoint teaching and non-teaching staff based on the needs and welfare of the students. Overall, the college administration is structured in a way that ensures effective management and regulation of the institution, with different bodies and committees working together to provide high-quality education to students.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	http://www.mpgcamb.com/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | **B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The teaching and non-teaching staff of the college are eligible for medical reimbursement from the Government. However, the college does not provide such provisions. The self-finance staff can receive timely medical assistance while on duty, if required. The security guards and sweepers are provided with uniforms and shoes every year. The college also provides residential accommodation for the teaching staff, including four residences, and one residence for the Principal. The members of teaching and non-teaching staff under self-finance and PTA receive an annual increment. Regular staff members also receive an annual increment as per the rules of the Himachal Pradesh Government. Staff members under self-finance and PTA are entitled to one casual leave per month. Regular staff members have access to various types of leaves such as casual leave, earned leave, maternity leave, and paternity leave as per the rules of the Himachal Pradesh Government. Both teaching and non-teaching staff members have the facility of partial withdrawal from their GPF account as per their family needs. Overall, the college offers various benefits and facilities to its staff members to ensure their well-being and job satisfaction.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In the state of Himachal Pradesh, the performance appraisal system of government colleges is not the responsibility of the head of the institution, which is the Principal of the college. However, the institution follows the standard practices as directed by the Director of Higher Education and Secretary of Education of the Government of Himachal Pradesh. The appraisal process includes both Non-Teaching and Teaching, staff members. The ACR report for all non-teaching staff members is prepared by their respective Heads of Department and endorsed by the Principal of the college. The Director of Higher Education then appraises these reports. For the teaching staff, the Higher Education Department provides the PBAS-API Performa for appraisal. The faculty members fill out these forms for self-appraisal, and the Principal verifies and endorses them. These PBAS-API reports are then sent to the Director of Higher Education for appraisal. The promotion of teaching and non-teaching staff members is based on their respective ACR or PBAS-API reports. The performance appraisal system is essential for the growth of staff members, and it plays a vital role in the success of the institution. It provides a basis for assessing the strengths and weaknesses of staff members and for identifying areas that require improvement. Regular appraisals can help staff members to improve their performance, which, in turn, can lead to improved institutional outcomes. The effective implementation of the performance appraisal system can help to create a positive work culture and increase staff morale.

File Description	Documents
Paste link for additional information	https://education.hp.gov.in/?q=acr-form-lecturer-college-cadre
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Our institution conducts regular internal and external financial audits to ensure transparency and accountability. The PTA fund, self-finance fund, and NSS funds are audited internally at the end of each financial year, with a retired audit officer hired for this year's audits. The local audit department of the state government is responsible for auditing the college's fee and other funds. The Accountant General office in Shimla periodically audits salaries and government grants. The bursar oversees the meticulous accounting of student funds, promoting proper, economical, efficient, and effective resource utilization. Any audit objections are addressed through suitable mechanisms. The principal discusses all audit objections in the advisory committee meeting, rectifying any document deficiencies or procedural lapses based on advice. Audit objections beyond the principal's purview are reported to the Director of Higher Education by the auditor. We completed the most recent audit of student funds this year, following the previous one conducted in 2016-17. Salaries and payments are processed through the government treasury after bills are cleared by the Treasury Officer, ensuring direct and secure crediting to beneficiaries' accounts.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers

during the year (INR in Lakhs)

0.2

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The funds received from various apex bodies, including UGC, Director of Higher Education, and the Government of Himachal Pradesh, have already been categorized and allocated by the respective apex bodies. The college's role is to procure equipment and services in accordance with the directives of the respective apex bodies, following the necessary procedural formalities. The procurement process for goods and services is initiated only upon receiving appropriate demands from the concerned department or committee. A dedicated purchase committee is responsible for procuring goods and services, while a separate GeM Committee oversees procurement through the GeM (Government e-Marketplace) platform. Prior approval from the college principal is obtained before procuring goods and services, and the Purchase or GeM Committee carries out the procurement under the principal's supervision. The procured items are recorded in the respective Stock Registers and subsequently issued to the relevant department or individuals based on their needs and requirements. Consumption of most consumable items is also documented in respective consumption registers. Annually, dedicated stock verification committees conduct stock verifications of all recorded items in accordance with the stock register. Funds such as the PTA fund and Amalgamated Fund, collected from students, are utilized for various needs that arise from time to time.

File Description	Documents
Paste link for additional information	http://www.mpgcamb.com/organogram/
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Practice 1: The primary objective of the IQAC for this academic year is to restore the post-COVID scenario in the college. To promote student and teacher engagement in cultural and teaching-learning activities, the IQAC collaborated with Shawnam Youth Club Kangra to successfully organize a science fair on September 29, 2021. The event featured a wide range of activities aimed at fostering scientific exploration and critical thinking. These activities included a debate competition on the topic of "Use and Misuse of Cell Phones," an exhibition showcasing innovative science models, a drawing competition that linked science with the environment, and a science quiz covering general and environmental science topics. Additionally, a thought-provoking mime/one-act play centered around "Technological Gadgets and Their Applications in Daily Life" was also presented.

Practice 2: In the current financial year, the college was granted Rs. 2 Crores under the Utkrisht Mahavidyalaya Yojna. The IQAC actively participates in planning the utilization of this grant for the overall improvement of the institution. Detailed plans have been devised to ensure that the grant is effectively utilized in accordance with the specific areas outlined in the grant guidelines. The main focus of this plan is to enhance the college's ICT infrastructure, as well as upgrade sports and cultural facilities. These initiatives aim to contribute to the holistic development of the college and provide students with enhanced opportunities for academic and extracurricular growth.

File Description	Documents
Paste link for additional information	http://www.mpgcamb.com/facilities-2/
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Firstly, starting from the 2020-21 session, the Internal Quality Assurance Cell (IQAC) has implemented a comparative analysis of student feedback. This analysis involves examining and comparing the various matrices available in the student feedback with those from previous years. It also evaluates the average improvements or declines observed in each matrix. Notable improvements and declines are identified and highlighted during this review process. Based on the findings, an action plan is formulated for the upcoming academic session to address the areas where a decline has been observed.

Secondly, a comprehensive action taken report is prepared, detailing the actions undertaken to address the findings from the previous year's comparative analysis and outlining plans for improvement. The action taken report for the current session, 2021-22, will be compiled at the end of the subsequent session, 2022-23. The IQAC utilizes this report to analyze and review any shortcomings identified in the execution plan for the current year. These shortcomings are addressed in the following session to ensure continuous improvement. Additionally, at the beginning of each session, a review of the previous year's comparative analysis is conducted to identify new initiatives that can be implemented in the upcoming session. This review process aids in enhancing the overall practices and procedures.

File Description	Documents
Paste link for additional information	http://www.mpgcamb.com/wp-content/uploads/2023/06/Comparitive-Analysis-2021-22.xlsx
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://www.mpgcamb.com/wp-content/uploads/2023/06/Student-and-Teachers-Feedback-Report-2021-22-1.xlsx
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college maintains a steadfast commitment to gender equity and sensitization in both curricular and co-curricular activities, as well as providing appropriate facilities for women on campus. To promote gender awareness, the institution organizes guest lectures, rallies, and mentor-mentee meetings to educate students about the importance of gender equity. Recognizing the needs of female students, the college has established a dedicated Girls' Common room equipped with sanitary pad vending machines. Additionally, a separate changing room is available specifically for NCC-SW(s) participants. Furthermore, an active women's grievances and redressal cell operates within the college. This cell efficiently handles and resolves any matters related to women's issues, ensuring a prompt response and resolution. To enhance

campus security, the college is equipped with a CCTV surveillance system, which records and displays all activities and incidents on an LED monitor located in the Principal's Office. A security guard is stationed at the college gate, and regular rounds are conducted by the discipline committee to maintain a safe environment and prevent any untoward incidents. Active participation from NCC Cadets, NSS volunteers, Rover and Rangers is encouraged, fostering numerous individual and collaborative activities that contribute to the welfare of students and society as a whole.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	http://www.mpgcamb.com/facilities-2/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- **Solid waste management: The institution has a dedicated system in place for solid waste management. Strategically placed dustbins enable the segregation of degradable and non-degradable waste. Trained staff members ensure regular cleaning and proper disposal of solid waste.**
- **Liquid waste management: Apart from sewage waste, the**

- college does not generate any other liquid waste. Underground sewage tanks have been constructed to effectively contain and dispose of liquid and sewage waste.
- **Biomedical waste management:** None of the college departments produce biomedical waste, eliminating the need for specific management measures for this type of waste.
- **E-waste management:** The institution currently houses electronic items that do not generate e-waste as they serve as permanent articles. However, there is no specific e-waste disposal policy from the HP State Government. Future plans involve establishing MOUs with e-waste management corporates to ensure proper management when necessary.
- **Waste recycling system:** Although the college lacks an internal recycling system, paper waste generated is sold to local scrap dealers for recycling, promoting sustainable waste management practices.
- **Hazardous chemicals and radioactive waste management:** In the chemistry lab, chemical waste is safely channeled through pre-installed pipes and basins, ultimately reaching the sewage tanks. This process ensures the proper disposal of hazardous chemicals and radioactive waste in accordance with established protocols.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	`D. Any 1 of the above`

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The IQA Cell of the college, in collaboration with Shawnam Youth Club Kangra, successfully organized a science fair on 29th September, 2021. The event featured a variety of activities designed to stimulate scientific exploration and

critical thinking. These activities included a debate competition on the topic of "Use and Misuse of Cell Phones," an exhibition showcasing innovative science models, a drawing competition centered around the fusion of science and the environment, and a science quiz covering general and environmental science topics. A thought-provoking mime/one-act play revolving around the theme of "Technological Gadgets and Their Applications in Daily Life" was presented.

The science fair was graced by distinguished guests, including Dr. NK Lath, a retired IAS Officer, who served as the Chief Guest, and Sh. Surender Bhushan, a former Member of the Planning Commission of India, attended as the Special Guest. Around 70 students from the Science Faculty enthusiastically took part in the fair, demonstrating their passion and commitment to scientific exploration. In addition to the science fair, the college organized various inclusive activities, including celebrations of Hindi Diwas, Independence Day, Environment Day, International Yoga Day, Saheedi Divas, and NCC Day. These initiatives aim to foster a well-rounded educational experience, emphasizing cultural, social, and environmental awareness.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

During the NSSdays camp, the campus had the privilege of hosting Advocate Vikash Kashyap, who graced the occasion and delivered an enlightening session to sensitize our students about the essential values, rights, duties, and responsibilities of citizens. His visit aimed to instill a strong sense of civic awareness and active participation among the students. Furthermore, throughout the year, numerous NSS and NCCactivities were organized, specifically designed to groom our students and equip them with the necessary knowledge and skills pertaining to the values, rights, duties, and responsibilities of being responsible citizens. These activities served as practical platforms for students to

actively engage in community service, social initiatives, and awareness campaigns. The NSS and NCC activities were meticulously planned and implemented, offering students valuable opportunities to develop a deeper understanding of their roles and responsibilities as citizens. These initiatives encouraged the cultivation of essential values such as empathy, social responsibility, and active citizenship. Through these activities, students were able to contribute meaningfully to society, fostering a sense of social consciousness and empathy towards fellow citizens. They were actively involved in initiatives related to community development, environmental conservation, health awareness, and promoting social harmony

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	http://www.mpgcamb.com/nss/
Any other relevant information	http://www.mpgcamb.com/ncc/

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution actively celebrates and organizes various national and international commemorative days, events, and festivals. Throughout the year, several significant occasions are observed, including Hindi Diwas, Independence Day, Environment Day, International Yoga Day, Shaheedi Diwas, and Teachers' Day. These events are marked with enthusiasm and fervor within the college. Hindi Diwas holds a special place in the institution's calendar, where the rich heritage and importance of the Hindi language are commemorated. Independence Day is celebrated with patriotic spirit, honoring the freedom and sacrifices of our nation's leaders. Environment Day serves as a platform to promote environmental awareness and sustainability practices among students and staff. International Yoga Day is embraced as an opportunity to emphasize the importance of physical and mental well-being through the practice of yoga. Shaheedi Diwas is observed to pay homage to the brave individuals who sacrificed their lives for the nation's freedom struggle. Lastly, Teachers' Day is dedicated to expressing gratitude and appreciation for the hard work and dedication of educators. These celebrations and observances not only foster a sense of pride and unity among the college community but also contribute to the overall holistic development of the students by instilling values, cultural understanding, and social consciousness.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice-I

Starting from the academic year 2021-22, the college has implemented online admission procedures for all courses, with the exception of self-finance and postgraduate programs. This transition to online admissions has proven to be highly efficient and convenient for all stakeholdersinvolved. The development of an admission portal has been instrumental in streamlining the registration, admission, verification, scrutiny, and fee deposit processes for students, teachers, and administrative staff. The admission portal serves as a comprehensive platform that benefits all stakeholders. For teachers and administrative staff, the admission portal offers significant advantages. The inbuilt reporting facilities automate various official tasks, simplifying administrative workflows and reducing manual intervention. This automation not only enhances operational efficiency but also minimizes errors and saves valuable time and resources

Best Practice-II

The college's IQA Cell, in collaboration with Shawnam Youth Club Kangra, successfully organized a science fair on September 29, 2021. The event comprised diverse activities promoting scientific exploration and critical thinking, such as a debate competition on "Use and Misuse of Cell Phones," an exhibition of innovative science models, a drawing competition linking science and the environment, and a science quiz covering general and environmental science topics. A thought-provoking mime/one-act play focused on "Technological Gadgets and Their Applications in Daily Life" was also showcased.

File Description	Documents
Best practices in the Institutional website	http://www.mpgcamb.com/best-practices/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Dr. Shruti, an Assistant Professor in Zoology, has demonstrated her commitment to providing free coaching and guidance classes for entrance examinations. This initiative attracted the participation of nine students from the B.Sc. 3rd-year program. Over the course of one month, Dr. Shruti implemented various practices to assist the students in their preparation. These practices included conducting awareness programs about entrance examinations conducted in the state and nearby state/central universities, organizing mock tests, providing concept illustrations, compiling a question bank of multiple-choice questions (MCQs), facilitating discussions on previous examination questions and answers, promoting self-learning among the students, and implementing evaluation practices.

The results of this initiative were outstanding. Within just one month, all ten students who participated in the program successfully gained admission to various public and private sector universities for their postgraduate (PG) programs. The range of disciplines in which they were admitted includes M.Sc. Microbiology, M.Sc. Environmental Science, M.Sc. Zoology, M.Sc. Botany, M.Sc. Biotechnology, and LLB (Bachelor of Laws). It is worth noting that these students secured admission to reputable universities in Himachal and Punjab, such as HPU Shimla, Panjab University Chandigarh, SPU Mandi, and Chandigarh University.

The commendable performance of these students in both state and central-level entrance tests is a testament to the effectiveness of Dr. Shruti's initiative. It serves as an inspiration to appreciate and emulate her efforts in providing free coaching and guidance to aspiring students.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Due to the ongoing lockdown in Himachal Pradesh and the suspension of physical classes in our institution during the previous academic session, the normal teaching and learning practices have been significantly disrupted. However, this year, we have successfully reinstated the regular teaching and learning activities in the college, restoring the pre-COVID period routine. Furthermore, we are now able to focus on the progression work that was postponed in the past couple of sessions due to the COVID-19 pandemic.

In addition, we have identified several progressive initiatives for the next academic session, which are as follows:

1. **Conceptualization of smart classrooms and a dedicated conference room under the Utkrisht Mahavidyalaya Yojna.**
2. **Establishment of a Research Centre-cum-Innovation Lab, also under the Utkrisht Mahavidyalaya Yojna.**
3. **Creation of a digital library section equipped with state-of-the-art facilities, supported by the Utkrisht Mahavidyalaya Yojna.**
4. **Implementation of a dedicated career counseling and Placement Cell, proposed under the Utkrisht Mahavidyalaya Yojna, which will become fully operational.**
5. **Conceptualization of sports and cultural infrastructure as outlined in the Utkrisht Mahavidyalaya Yojna.**
6. **Installation of additional solar-powered street lights, in accordance with the Utkrisht Mahavidyalaya Yojna.**
7. **Adoption of application software for admissions in all undergraduate, postgraduate, and self-financed courses in the upcoming academic year.**
8. **Completion of the registration process for the newly constituted Alumni Association.**
9. **Organization of more career counseling sessions and placement drives.**