Proceeding of IQAC Meeting for the first quarter of the session 2022-23

A meeting of Internal Quality Assurance Cell (IQAC) was held on 8th August, 2022 at 2:00 PM in the office of the Principal-cum-Chairperson IQAC Dr. Raman Kumar Sharma.

The agenda of the meeting was as under:

- 1. Regarding Orientation/induction programme for fresh first year students of UG classes B.Sc., B. Com, B.A, BBA & BCA
- 2. Celebration of important days Independence Day, National Sports Day, Teacher's Day and Hindi Divas
- 3. Purchase of e-books for the library
- 4. To finalize the academic calendar for the session 2022-23
- 5. To discuss feedback obtained in the previous session 2021-22 and regarding the action to be taken for improvement
- 6. Finalization of Mentor Mentee groups and conduct of Mentor-Mentee meetings.

First of all, the IQAC coordinator welcomed all the members present in the meeting and informed all that the session is very important as we have to get reaccreditation from NAAC. For that all the committees already formed for submission of AQAR for the year 2021-22 and preparation of SSR will be asked to speed up and complete the task within a specific time frame. It was decided in the meeting that the orientation programme for first year students would be organized in the last week of August. It was also decided that different activities like group song and solo song competitions, Slogan writing and poster making competitions, Tiranga Rally, screening of movie on freedom struggle etc. must be organized in the college under Azadi ka Amrit Mahotsav to commemorate completion of 75 years of our Independence. Other important days like Teacher's Day, Hindi Diwas and National sports Day would also be celebrated in the college. As the digital library section in the college library will be ready so the need for ourchasing e-books was discussed and it was decided to direct library committee to start the process for purchasing e-books. It was decided to finalize academic cale/idar for the current session and to upload the same on the college website. The feedback obtained from the students and teachers and the steps to be taken for further improvement were discussed. It was also decided to finalize Mentor Mentee groups of all the students by the end of August so that the Mentor Mentee meetings may be started from the first week of September.

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The meeting was attended by the following members: -

- 1) Sh. Darshan Kumar (IQAC Coordinator)
- 2) Dr. Sophia Prabhakar, Member

3) Dr. V.K. Dutta (Principal retired, college cadre), Member

4) Dr. Suruchi Sharma, Member

- 5) Sh. Amit Kumar, Member
- 6) Mr. Jameet Singh, Member
- 7) Mr. Anil Verma, Member

8) Ms. Anita Sharma (Librarian), Member

9) Sh. Ravinder Verma (Suptd.), Member

10) Mr. Ashok Chaudhary (PTA President), Member

11) CSCA President, Member

IQAC Coordinator

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