

Proceeding of IQAC Meeting for the fourth quarter of the session 2022-23

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 17th April, 2023 at 11:30 AM in the office of the Principal-cum-Chairperson IQAC Sh. Rajesh Kumar.

The agenda of the meeting was as under:

1. Discussion on organizing a state-level Rozgar Mela.
2. Discussion on the submission of AQAR for the academic year 2021-22.
3. Deliberation on arranging a one-day workshop focused on the NAAC accreditation process within the college.
4. Consideration of conducting various surveys and feedback mechanisms for the academic session 2022-23, with a specific emphasis on introducing an academic survey this year.
5. Planning for the execution of Green Audit, Energy Audit, and Academic Audit in the academic session 2023-24.
6. Evaluation and potential updating of Admission Software for the academic session 2023-24.
7. Discussion on the creation of the prospectus for the academic session 2023-24.
8. Initiate the process for obtaining affiliations for all the courses for the academic sessions 2022-23 and 2023-24 from Himachal Pradesh University, Shimla.
9. Conducting a comprehensive review of the accomplishments by the sports ground construction agency as part of the Utkrisht Mahavidyalaya Yojana.

The meeting commenced with a welcoming address from the IQAC Coordinator, expressing gratitude to all participants. The agenda, highlighted by the IQAC Coordinator, underscored the significance of AQAR Submission and expediting the NAAC accreditation process. Decisions were made to conduct a State Level Rozgar Mela in collaboration with the Employment Office Una before the summer break and to submit the AQAR for the academic session 2021-22 before the same period. Additionally, plans were established to organize a one-day workshop in April, led by Prof. Darshan Kumar and Prof. Anil Verma, aimed at accelerating the NAAC accreditation process. The meeting resolved to conduct essential audits (Green Audit, Energy Audit, and Academic Audit) in the upcoming academic session, 2023-24, marking a significant undertaking for the institution. The committee further decided to upgrade the admission software for the academic session 2023-24, and discussions took place regarding necessary amendments to the prospectus for the same academic session. Emphasizing the importance of affiliations, the IQAC Coordinator initiated the process to obtain affiliations for all courses from Himachal Pradesh University, Shimla. The meeting also reviewed the completion work of sports grounds, leading to the decision to form a committee for final payment approval for the sports ground's construction agency. The session

concluded with a vote of thanks, acknowledging the collaborative efforts and dedication of all participants.

The meeting was attended by the following members: -

- 1) Ms. Rekha Sharma (IQAC Coordinator) Rsharma
- 2) Dr. Suruchi Sharma, Member Suruchi Sharma
- 3) Sh. Amit Kumar, Member Sname
- 4) Mr. Jameet Singh, Member Jameet Singh
- 5) Mr. Anil Verma, Member Anil Verma
- 6) Ms. Anita Sharma (Librarian), Member Anita Sharma
- 7) Sh. Ravinder Verma (Suptd.), Member Ravinder Verma
- 8) Dr. V.K. Dutta (Principal retired, college cadre), Member _____
- 9) Mr. Ashok Chaudhary (PTA President), Member _____
- 10) CSCA President, Member Ashok Chaudhary

Rsharma
IQAC Coordinator

Ravinder Verma
Principal
MPG Degree College
Amb Distt. Una (H.P.)