

Proceeding of IQAC Meeting for 3rd quarter of the session-2019-20

A meeting of Internal Quality Assurance Cell (IQAC) was held on 7th Feb. 2020 at 3:00 pm in the office of the Principal-cum-Chairperson IQAC Dr. Raman Kumar Sharma.

The Agenda of the meeting was as under:

- 1. Extension of work of white washing/ painting being carried out on roofs to the whole campus**
- 2. Progress of Installation of solar panels in the college.**
- 3. Repair of doors of commerce block and the guest house and the repair of toilets of the guest house**
- 4. Discussion on progress of the renovation work of the arts block (Old building) and laying of pavers on the path from main gate to science block and commerce block being executed by HPPWD from RUSA 2.0 grant**
- 5. Finalization of Tentative dates and the chief guest for annual prize distribution function**
- 6. Review the progress for publication of the college magazine Ambika**
- 7. Conduct of MTT of UG 6th semester classes**
- 8. Review the progress of skill development courses being run in the college**
- 9. Installation of display board showing Mission, Vision and Objective of the college**
- 10. Conduct of seminar for the career guidance of the students**
- 11. Online admissions from next academic session**

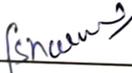
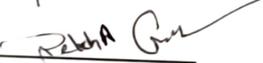
The need for white washing/painting of the whole campus was discussed and it was decided to extend the white washing/painting work which is under progress from winter vacation to whole of the campus. The progress of installation of solar panels was reviewed and it was decided to install the solar panels on the roof of the science block. The condition of the doors of the class rooms of the commerce block and the guest house is not good and it was decided to go for the repair/replacement of the doors. The toilets of the guest house of the college are also in very bad shape. There is leakage from the toilets and the interior walls of the principal office are becoming damp every now and then. It was decided in the meeting to carry out repair work of the toilets of the guest house. The renovation work of the old building (Arts block) and the laying of pavers on the path from main gate to science block and commerce block to be carried out from RUSA 2.0 grant was discussed and reviewed. It was decided to request the PWD authorities to speed up the work. It was decided in the meeting that the annual prize distribution function of the college must be organized in the last week of this month. It was also decided that Sh. Balbir Singh MLA of Chintpurni constituency must be given priority as the chief guest for the same. The progress regarding the publication of the college magazine AMBIKA was also reviewed and it was decided to speed up the process so that the current issue of the magazine is out by the end of May, 2020. It was also decided in the meeting that the MTT for 6th sem UG classes must be conducted as per old practice during the second week of March, 2020. The skill development courses being run in the college were also reviewed and it was found that the

courses are running well to the satisfaction of the students. It was also decided that a display board showing vision, mission and objectives of the college must be installed in the college at some prominent place so as to be visible to all the stakeholders. It was also decided that a seminar must be organized for career guidance of the students. It was decided in the meeting that necessary steps must be taken for the purchase of software so that the admission process may be made online from the next academic year.

The action taken report for the 2nd quarter was also presented and approved in the meeting.

The meeting ended with vote of thanks to the chair.

The meeting was attended by the following members: -

Name	Signatures
1) Sh. Darshan Kumar (IQAC Coordinator)	
2) Dr. Sophia Prabhakar, Member	
3) Dr. Seema Sharma, Member	
4) Dr. Suruchi Sharma, Member	
5) Sh. Amit Kumar, Member	
6) Dr. Rekha Gupta, Member	
7) Mr. Anil Verma, Member	
8) Ms. Anita Sharma (Librarian)	
9) Sh. Pawan Kumar, Member	
10) Mr. Yousuf Khan (PTA President), Member	
11) Mr. Sagar CSCA President, Member	



IQAC Coordinator


Principal
Maharaja Pratap Govt.
Degree College
Amb (Una) H.P.