## Proceeding of IQAC Meeting at the end of the session 2019-20

A meeting of Internal Quality Assurance Cell (IQAC) was held on 13<sup>th</sup> July, 2020 at 11:00 AM in the office of the Principal-cum-Chairperson IQAC Dr. Raman Kumar Sharma.

The Agenda of the meeting was as under:

- 1. The extension of the work of the laying of the interlocking tiles to the area in front of the college stage
- 2. Regarding admission process to be made online
- 3. Regarding pending works which were to be accomplished in the 4rth quarter

The need for laying interlocking tiles on the area in front of the college stage was discussed and it was decided to extend the work of laying interlocking tiles to this area also. There was a discussion on admission process to be made online. As the codal formalities for the purchase of admission software could not be completed due to nation wide lock down because of covid-19 pandemic so it was decided to go for the admission process through google forms. It was decided that the students will apply for admission online through google forms and they will be given facility of depositing fee online through payment gateway of SBI. Some works like digitalization of the library, conversion of class rooms to smart class rooms, installation of sound systems in the class rooms, purchase of admission software etc, were to be accomplished in the fourth quarter but could not be done due to lockdown. It was decided in the meeting that the pending works will be accomplished in the next academic session. The action taken report of the 3<sup>rd</sup> quarter was presented and approved.

The meeting ended with vote of thanks to the chair.

The meeting was attended by the following members: -Name Signatures 1) Sh. Darshan Kumar (IQAC Coordinator) 2) Dr. Sophia Prabhakar, Member 3) Dr. Seema Sharma, Member 4) Dr. Suruchi Sharma, Member 5) Sh. Amit Kumar, Member 6) Dr. Rekha Gupta, Member 7) Mr. Anil Verma, Member 8) Ms. Anita Sharma (Librarian) 9) Sh. Pawan Kumar, Member 10) Mr. Yousuf Khan (PTA President), Member < 11) Mr. Sagar CSCA President, Member Se IQAC Coordinator Mallala Pratap Govt. Degree College Amb (Una) H.P.