



Proceedings of IQAC Meeting for the Third quarter of the session 2024-25

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 29th December 2024 at 2:00 PM in the office of the Principal-cum-Chairperson IQAC, Prof. Darshan Kumar.

The agenda of the meeting was as under:

1. Regarding preparations for the expected NAAC peer team visit in February 2025
2. To organize the Annual athletic meet 2024-25.
3. To organize various workshops under the career and placement cell of the college.
4. To organize the NSS Seven-day Camp.
5. To prepare the students of NSS, NCC, Rover & Ranger to participate in various camps outside the college, special camp & other activities.
6. To organize various activities/competitions under Road Safety Club, Red Ribbon Club etc.
7. To prepare students for recruitment as Agni Virs.
8. To sign MoUs with various colleges/universities/companies for skill development/placement of the students
9. To organise CSCA UMANG-2 and Annual Prize Distribution Function for 2024-2025.
10. To conduct final practical examinations as per the HPU guidelines.

The meeting was convened with a diverse agenda encompassing the college's multifaceted engagements.

➤ **The plan of action was finalised for the expected visit of the NAAC peer team in February 2025**

➤ **Organizing the Annual Athletic Meet, 2024-25:**

It was decided to plan, coordinate, and execute the Annual Athletic Meet to encourage physical fitness, teamwork, and sportsmanship among students. The annual athletic meet will be organized during the 2nd week of February 2025.

➤ **Conducting Various Workshops under the Career and Placement Cell:**

It was decided to organize skill-enhancement workshops, career counselling, and guest lectures by industry experts to equip students with the necessary tools for job readiness and professional growth.

➤ **Organizing the NSS Seven-Day Special Camp**

It was decided to organize a 7-day NSS camp focusing on community service, rural development, cleanliness drives, and awareness programs. The NSS Special camp will be organized in the last week of January 2025, as the NAAC visit is expected during the 3rd or last week of February 2025.

➤ **Preparing NSS, NCC, Rover & Ranger Students for External Camps and Activities:**

Motivate and train students to represent the college in various state-level and national-level camps and events organized by NSS, NCC, and Scouts & Guides. Provide them with the necessary support, documentation, and preparation for successful participation.

➤ **Organizing Activities/Competitions under Road Safety Club, Red Ribbon Club, etc.:**

It was decided to conduct awareness programs, competitions (like poster-making, slogan writing, skits), rallies, and seminars under these clubs to sensitize students about road safety, HIV/AIDS awareness, blood donation, and social responsibility.

➤ **Preparing Students for the Agniveer Recruitment Scheme:**

Provide guidance and preparatory training (both physical and written) for students aspiring to join the



Armed Forces under the Agniveer scheme. It was decided to collaborate with defense experts for mentorship and conduct mock drills/tests.

➤ **Signing MoUs with Colleges, Universities, and Companies for Skill Development and Placements:**

It was decided to build strategic partnerships with reputed institutions and companies through Memoranda of Understanding (MoUs) aimed at student skill development, internships, training programs, and better placement opportunities.

➤ **Organizing CSCA cultural function UMANG-2 and Annual Prize Distribution Function for session 2024-25:**

It was decided that the CSCA (College Student Central Association) fest UMANG-2, showcasing talent and promoting cultural exchange, will be organised during the 3rd week of February 2025, and a retired Principal would be invited as Chief Guest. Furthermore, it was decided to organise the Annual Prize Distribution to honour academic, co-curricular, and extracurricular achievers in the last week of February or 1st week of March 2024-25

➤ **Conducting Final Practical Examinations as per HPU Guidelines:**

Ensure smooth and timely organization of final practical exams for all courses, strictly adhering to the schedule and protocols laid by Himachal Pradesh University (HPU). Coordinate with departments for internal and external examiner arrangements as per the guidelines issued by HPU. It was decided that the practical Exams must be over by 13th February 2025

The action taken report of the previous meeting was presented and approved. The meeting ended with vote of thanks to the chair

• **The meeting was attended by the following members: -**

1) Prof. Amit K. Sharma (IQAC
Coordinator) *(Signature)*

2) Dr. Krishna Sharma (Assistant Co-
ordinator) *(Signature)*

3) Dr. Nitin Kumar Sharma, Member *(Signature)*

4) Prof. Ajay Kumar, Member *(Signature)*

5) Prof. Anay Kumar, Member *(Signature)*

6) Prof. Vandna Kaundal, Member *(Signature)*

7) Prof. Anil Verma, Member *(Signature)*

8) Prof. Shruti Kumari, Member *(Signature)*

9) Ms. Anita Sharma (Librarian), Member *(Signature)*

10) Sh. Ravinder Verma (Suptd. Grade I),
Member *(Signature)*

11) Sh. Ravinder Bansal, PTA President,
Member *(Signature)*

12) Sh. Vinod Kumar Member, External from
Society *(Signature)*

13) Ms. Nitika Sharma CSCA President,
Member

(Prof. Amit K. Sharma)

IQAC Coordinator

(Signature)
Principal
MPG Degree College
Amb Dist: Una (H.P.)
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