# Maharana Pratap Govt. Degree College Amb-177203 District Una HP



#### **Co-Educational Institution**

Affiliated to Himachal Pradesh University Shimla – 5

www.mpgcamb.com

govtcollegeamb@gmail.com | gcamb-hp@nic.in |01976-260032



# Self-Assessment Report

**SAR 2024-25** 

**Criterion 4: Institutional Management** 

**Sub Criterion 4.4 Grievances Redressal of Students** and **Employees** 



District Una HP-177203





#### Sub Criterion 4.4 Grievances Redressal of Students and Employees

Any grievance submitted by students or employees is addressed promptly and amicably by the Head of the Institution through a duly constituted committee, in line with participatory management. Student grievances generally pertain to internal assessment, online examination form submission, results, and admissions.

For matters related to sexual harassment, the college has established a "Women Grievances Redressal Cell," which submits its reports regularly to the Directorate of Higher Education, Government of Himachal Pradesh. To enhance the teaching—learning environment, systematic feedback is regularly collected from students.

For students who may feel hesitant or apprehensive about voicing their concerns directly, complaint boxes have been installed across the campus. These are periodically opened and reviewed to ensure timely redressal of issues.

The institution has established a transparent and efficient mechanism for the timely redressal of student grievances, including cases related to sexual harassment and ragging.

#### • Implementation of Statutory/Regulatory Guidelines

All grievance-related cells and committees are constituted in strict accordance with the guidelines issued by the relevant statutory and regulatory bodies. The IQAC also develops and disseminates appropriate guidelines to support the functioning of these committees.

#### • Institution-wide Awareness and Zero-Tolerance Policies

An annual orientation programme of three to four days is conducted for students, covering major institutional activities, the student code of conduct, and key academic and administrative processes such as HPU registration, examinations, CCA, MTT, scholarships, NCC, NSS, R&R, library rules, and the grievance redressal mechanism. Student concerns are further facilitated through designated WhatsApp groups and a central Telegram group.

#### Mechanisms for Submission of Online/Offline Student Grievances

#### 1. Offline Grievances:

Suggestion and complaint boxes are installed at strategic locations across the campus. A designated committee regularly reviews the submissions and ensures timely action. Additionally, the institution conducts 3–4 Mentor—Mentee meetings during each academic session to promote personal interaction and provide a platform for students to express their concerns.

Contact details of the sensitivity committees—including the Women Cell, Anti-Ragging Cell, SC/ST and Minority Cell, and OBC Cell—are prominently displayed



District Una HP-177203





at various points within the campus and are also available on the college website. Furthermore, official email IDs, contact numbers, and postal addresses are clearly provided online for easy access.

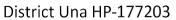
Regular communication is also maintained between the College Student Council Association (CSCA) representatives and the college administration, ensuring a collaborative and responsive approach to grievance handling.

Convener IOAC



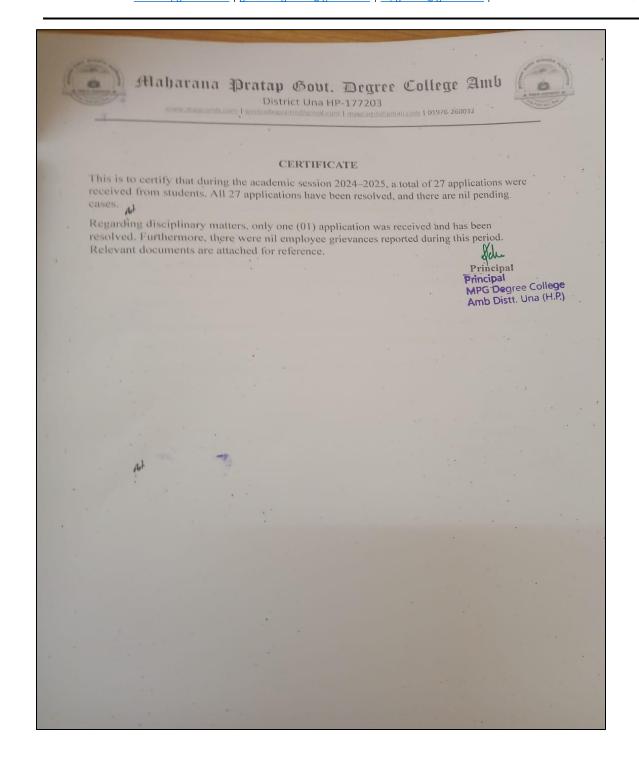
Principal
M. P. Govt. College, Amb
Distt. Una (H.P.)



























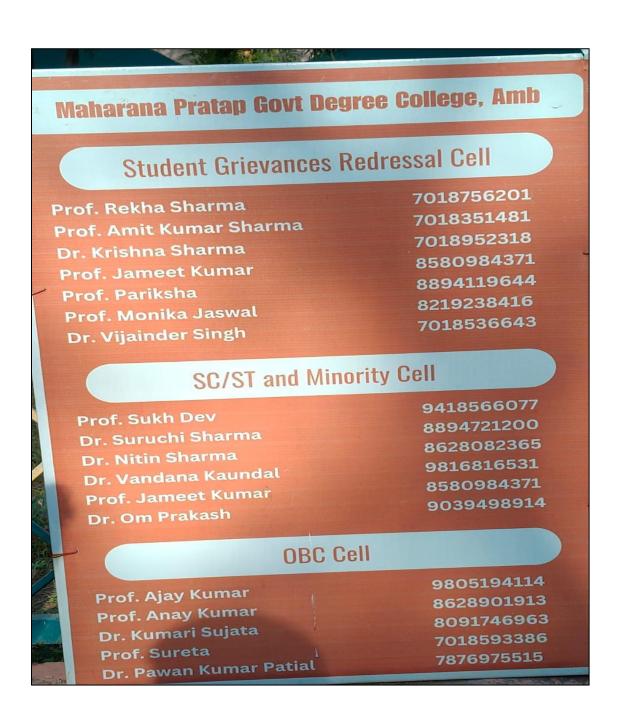














District Una HP-177203





# Maharana Pratap Govt Degree College, Amb

## POSH, Women' Grievances Redressal/Gender Equity Cell

Prof. Darshan Kumar (Chairman) Prof. Rekha Sharma (Convener)

Dr. Satpal Singh Dr. Suruchi Sharma

Dr. Krishna Sharma Prof. Amit Kumar Sharma (IQAC)

Prof., Sureta (R&R) Dr. Kumari Sujata (NSS)

Lt Anil Verma (NCC) Prof. Rachna Sharma

8580441179



1091

### **Anti-Ragging Cell**

Prof. Sukh Dev (Convener)
Dr. Kumari Sujata (NSS)
Prof. Sureta (R&R)
Dr. Pawan Kumar Patial
Dr. Rajneesh Kumar
Dr. Rajesh Thakur (R&R)
Lt Anil Verma (NCC)

800-180-5522

### Anti-Drugs Campaign Cell (Prahari Club)

Dr. Nitin Kumar Sharma (Nodal Officer)
Dr. Kumari Sujata
Prof. Sureta
Dr. Rajesh Thakur
Prof. Pariksha
Prof. Poonam Sharma
Dr. Harjeet Singh
Prof. Rekha Jaswal



1933











District Una HP-177203





#### 2. Online Student Grievances Portal





ensure the redressal of grievances amicably in a time bound manner. According to the UGC (Grievance Redressal) Regulations, 2019 composition of the Grievance Redressal



District Una HP-177203



STUDENT O	GRIEVANCES REDRESSAL Complaint Form
	Email Address *:
	Mobile Number *:
	Brief Description about Grievance *:
	Submit Clear



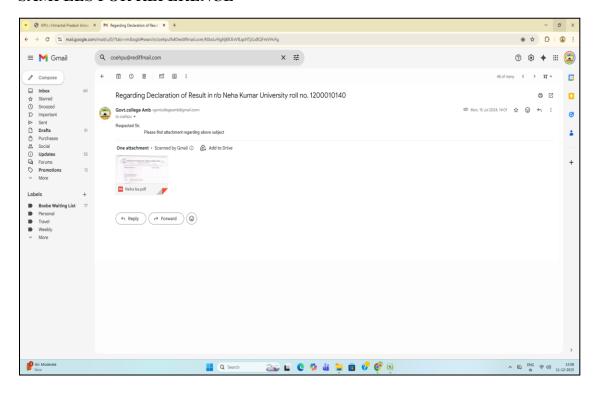


District Una HP-177203





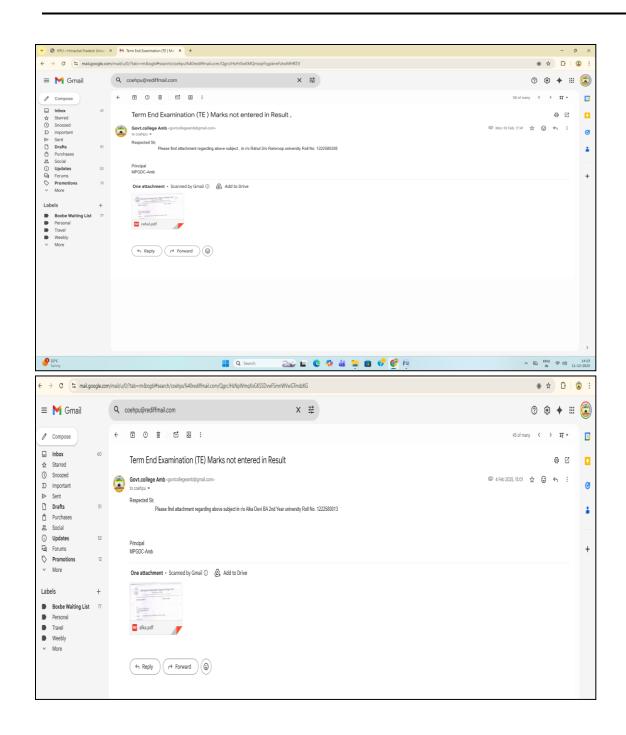
#### SAMPLES FOR REFERENCE







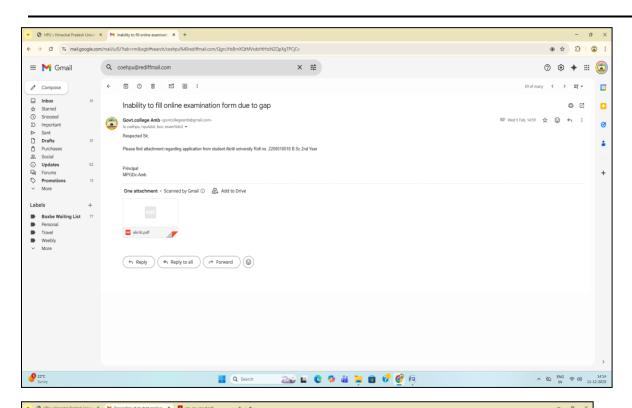
#### District Una HP-177203

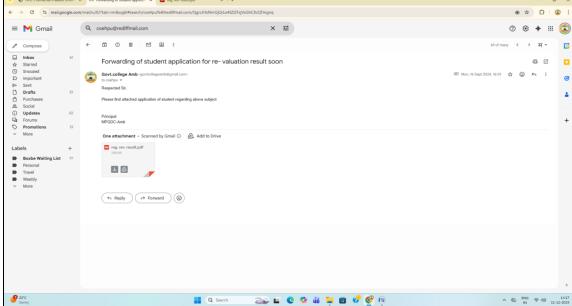






#### District Una HP-177203

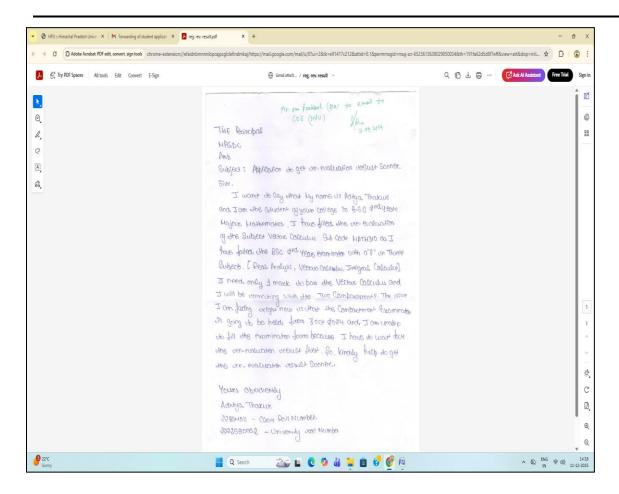








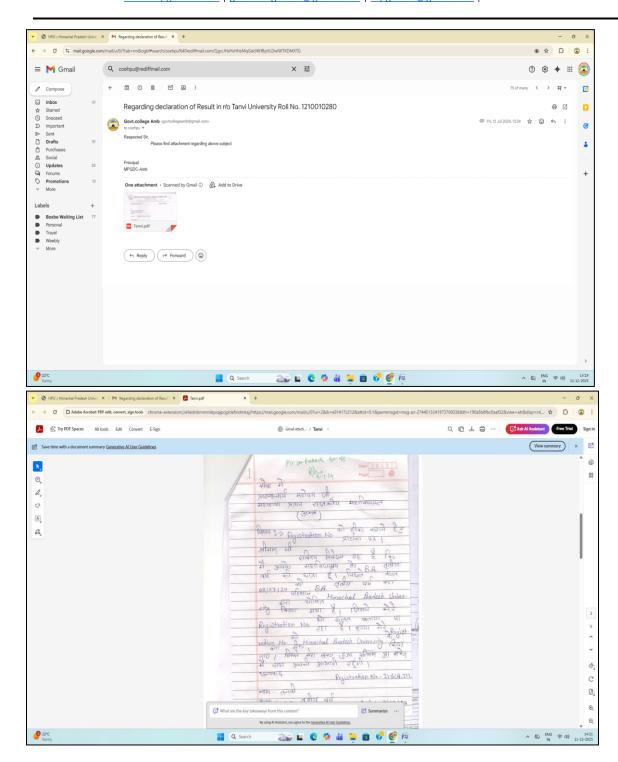
#### District Una HP-177203







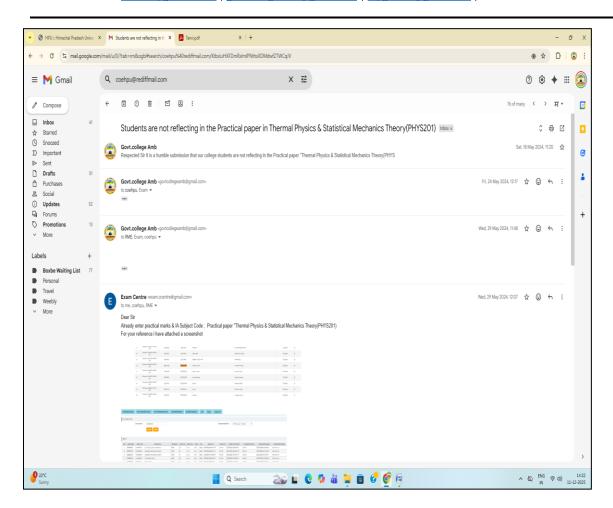
District Una HP-177203







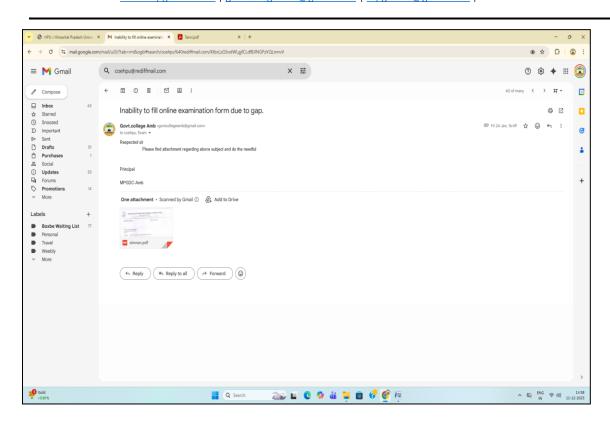
#### District Una HP-177203

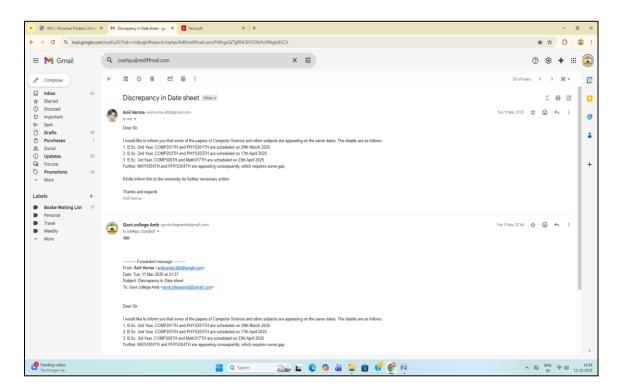






#### District Una HP-177203

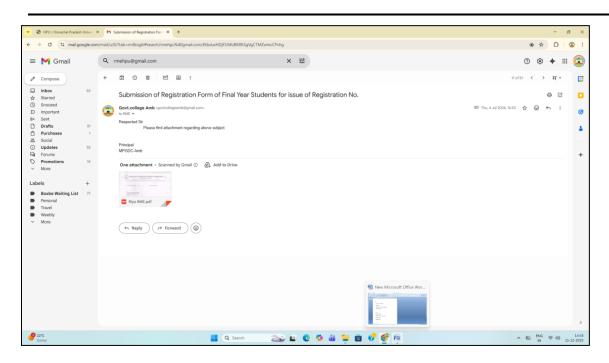


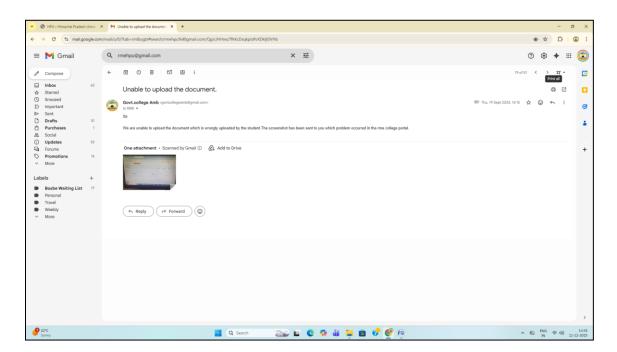






#### District Una HP-177203

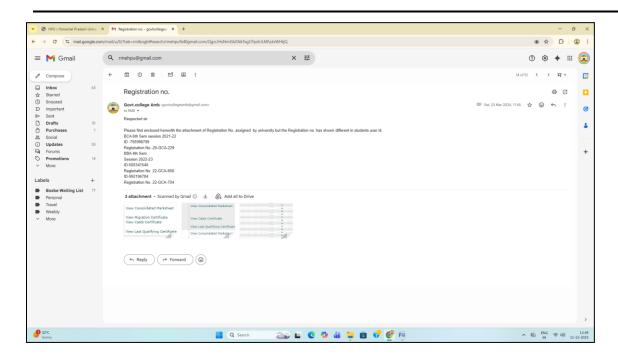




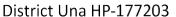




#### District Una HP-177203

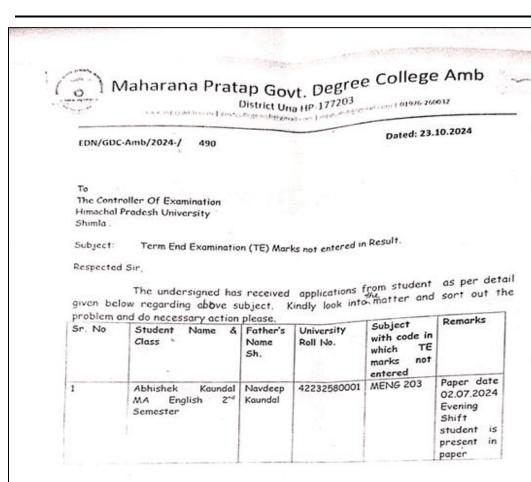












MPGDC - Amb



District Una HP-177203

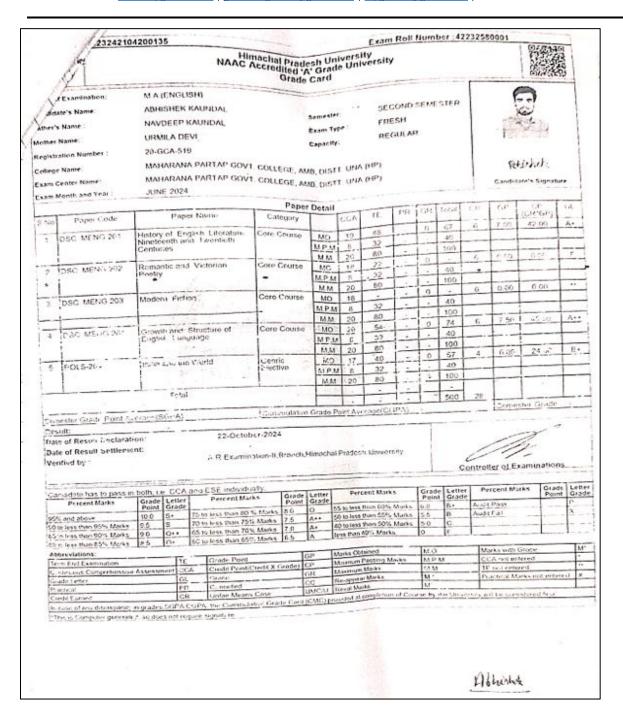


int on Ireliant for oil	
The Principal	
Maharaha Pralap Grovt. College	
Amb Distl. Una (HP)	
Six  3 want to say that 9 am a study of your College, studying in MA. 3rd & yesterday my previous semester exam yesterday my previous semester exam yesterday had been declared. So, My	dent
3 want to say that 3 am MA. 3rd &	jem_
al your College, studying in	
Vesterday my previous semester My	
Term End Examination marks of Modern fic	tion_
Term End Examination marks madern fice subject code DSC MENG 203 modern fice has not been upleaded. Please	-
has not been uploaded. Please larward it to the university and	
forward it to the university and	-
mare the Internation.	
very brankeful	
	<u>te</u> .
Abhishek Kaundal	=
MAENG 002	
Uni Role M. 422325 8000)	- am
2011.124	×s
Dated -23/10/24	
Paper (onducted - 27/12/2023 (Evening)	irace ered
mob. 82193-49740	ed eks na
	dered
	-





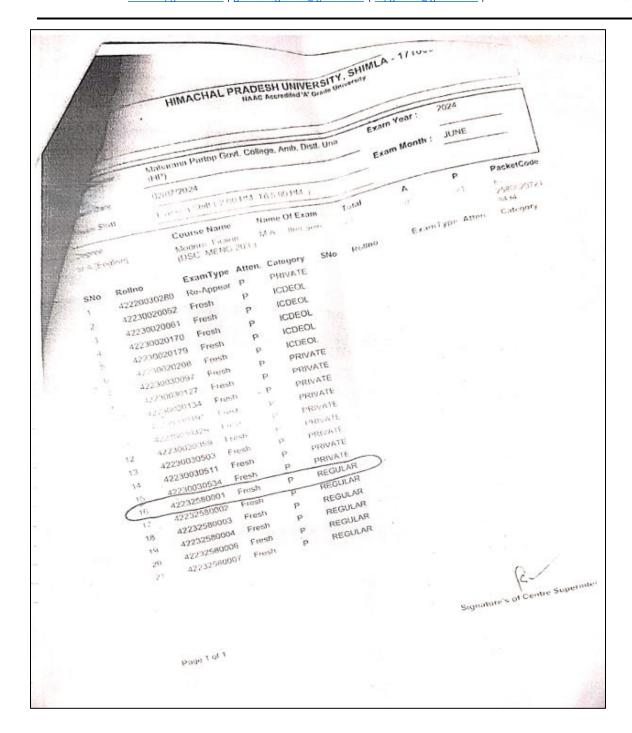
District Una HP-177203













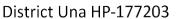




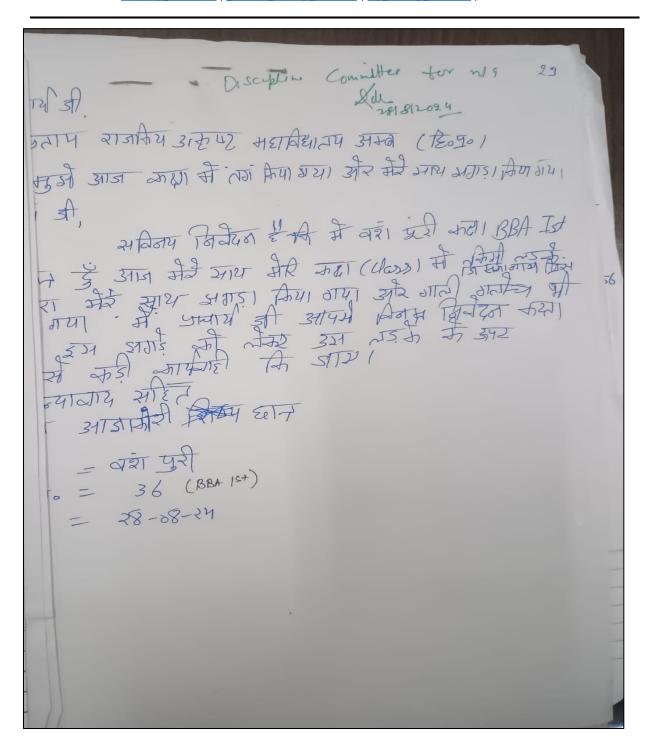
### **Discipline Issue**

		22
	28/08/24 ( Discipline Commi	itter)
A		1
Was .	neeting of the College discipline Common the chairmonship of P	kinupal
	Principal office. The following members	
- 100 33	needy.	
- 1. Pr.g.	Rekha shavne Rshavna.  Sathal Sathana  Niter K. Shavne De Company Comp	
3. Dr.	1. Dmit k. Shauno	
Along	8. Panan Pallat menbors of self	finone
	ment  ref Berntosh Asholosh 2. Dr vigainde  Porf Neha Nihu 4. Porf Rekha	c. Rus
Ag	ends of the neutrop:	
0 -	dent of BBA Ist year (Ist Sen) Roll	.,.
agains	of the success 24 DD: 24BBAOO7 Who SL	
A control	cansh Puis in the class room.	
Deus	in the mander	4 -1
The the	discipline committee along with the	sey
fin	matter was Enquered by the member discipline committee along with the naine faculty members, the incider happened was listned by the complete along with the family members along the second along with the family members along the second along the s	ommittee .
	members along with the family me	











District Una HP-177203





#### **Women Grievances**

भी मान जाचार्य जी शा मान जाचार्य जी शा मान जाचार्य जी स्नात्तकोत्र महाविद्यालय अम्ब

both. Relde Sharme Convenie Cell Women Grewards Redressed Cell for ne musicity Xde 12. 2004

महोदय जी, सावनय निवदन है कि में अपमान का लेज की प्रथम वर्ष (8A) की सावनय निवदन है कि में अपमान का लेज की प्रथम वर्ष (8A) की सावनय निवदन है कि में अपमान कर ता है। मेरी कर रही है। मेरी कर रही है। मेरी कर रही है। मेरी अपमान कर ता है। इसालिय मेरा आपसे सभी कहां के सामने वह मेया अपमान कर ता है। इसालिय मेरा आपसे अने ये द्द है कि अप इसके प्रति वह अप बावदी करें। मेरा आपसे अने ये द्द है कि अप इसके प्रति वह वार्यत का येवाही करें। मेरा अपमान अने ये दे की अप की अने ये दे की अप की अप की अप की अने ये दे की शि

ट्रान्यवाद 3नापकी आज्ञाकारिगी जिल्ला शाईना 24 Pol 032 (BA) Est year 05 दिसम्बर, 2024 98168 93983 स्वा में प्रचार्य जी अम्ब अस्व अस्व अस्व अस्व अस्व अस्व अस्व विषय =) हरीश के स्विलाफ रिया गया प्र

> सिवन्य चिवेद्र यह है कि में शाइना इस बात से सहमत हूँ कि हरीशा ने मुझे अनवावद बाती उसरे विष्ट में एम मीका देने के लिए तेशा? हैं। परंतु में यह चाहती है कि यह मुझरें उस व्यक्ता के सामान की मामी माउँ। इसाजी व्यक्ते के सामान उद्य ने स्वारा जी कार्यवाही की गाई उससे में सहमत हैं। शाइना 24806332

भूवारी: भूवारी: भूवारी:

विवाम ) काकी आका

भी माराभी :

कर मित्र मिर्न केरी कारणारी दियोग मिर्न मेरी कारणारी दियोग मिर्न मेरी कारणारी दियोग मिर्न केरी कारणारी दियोग केरी कारणार केरें केरा कारणार केरें का

25010750102 / 889488519 ROLMO 24 Pd 02421

DATE . 19 July 2024 -Amb (Una, HP

22nd August 2024 meeting of Women Harasemen prievance Cell was 3:00 form U Jenai

515 Sept 2024. Degree Conge Amb (Una, HP

13 Nov 2024-4 meeting of Women Harassment a at 2:00 pm in ommittee Members. ekha Sharma Rihaigma

5 Dec. 2024.

a meeting of Women Grevances and redressal cell was held today on 5th Dec. 2024 in the office of the Principal. The following members were present: Dr. Satpal Dr. Kushna Shaema fr Past Amit Kumai Dr. Sujata Prof. Sureta Prof. Rachna The meeting was held to address a complaint against a boy student Harish; BA 15t year by gul student Shaina, BA 1st year. The gul subsolitted a written complaint against the boy. Both the students were called in the Principal's office and their grewances were attended by the committee. Finally Harish admitted his fault and gave in writing that such behaviour will not be repeated again and will feel sorry to Shaina.

Harish submitted his apology letter to the committee shaina also gave in worther that she was satisfied by the action of women generances and redressel cell members and she is also ready to Hasish and Chance Rshannia. KLIG 3. mur 5

20 Feb. 2025

A meeting of the Women grievance and redressal cell was held today on 20 Feb, 2025

at 2:00 pm in the staff Room. Following members attended the meeting: 1. Prof. Rekha Sharma. 2. Dk. Suruchi Sharma. S. 3. Dr. Kumasi Slujata Cumud & The meeting was held to discuss tissues bestaining to sexual harassment of was found that neither any femalemployed nor any student has lodge any complaint with the committee 1 Resnarana 2: 8 3 Juni S

12 march. 2025 2 Redsessal Cell was held today or 12 to Margat 2:00 pm in the Office of Re no complaint To llowing Members of the Committee weese en For Prof Rekha Jihama. Rsnarma Sunch Thang & S Do Kumari Sujata Prod Suseta.

25 Th April . 2025 A meeting of the Homen Syrievance & Redressal Cell was held today on 25th spril at 2: 15 pm in the Staff was discussed that is received by the committee has also randomly enguised It from female students are employees working in the coll Following Members of the Committee were present: Suruchi Bharma & Rshangma

DATE PAGE 71h may 2025 3 meeting





Principal
M. P. Govt. College, Amb
Distt. Una (H.P.)