

# Maharana Pratap Govt. Degree College Amb

District Una HP-177203

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No. EDN/GCA/Adm.Comm/2026-27/163

Dated: 13-05-2026

## Office Order

The following administrative committees are hereby constituted for the session 2026-27. It is directed that the committee members should put in their best efforts to ensure the smooth functioning of the various activities of the college throughout the year till further orders. The senior-most member of the committee shall be the convener. This order supersedes all previous administrative committees.

1. Chief Tutor		2. Dean of Student Welfare (DSW)	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	Darshan Kumar (Principal)	1	Rekha Sharma
3. Senior Tutor Arts		4. Senior Tutor Science	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	Suruchi Sharma	1	Nitin Kumar Sharma
5. Senior Tutor Commerce		6. Bursar	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	Jameet Kumar	1	Ajay Kumar
7. NEP 2020 Nodal Officer/Coordinator		8. Academic Bank of Credits (ABC) Nodal Officer	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	Krishna Sharma	1	Pawan Patial
9. AISHE Nodal Officer		10. Dean Academics	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	Amit Kumar Sharma	1.	Krishna Sharma
11. Controller of Examinations		12. Sports Officer	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	Rekha Sharma	1.	Pawan Patial
13. Nodal Officer for Specially Abled Students		14. Nodal Officer for Student Mental Health and Well Being	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	Kaushal Kumar Pandey	1.	Rekha Sharma
15. NSS Programme Officers		16. Associate NCC Officer	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	Sureta	1	Lt. Anil Verma
2	Ajay Sharma		
17. Rovers and Rangers Programme Officers		18. Co-Ordinators Self Finance Courses	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	Rajesh Thakur	1	Jameet Kumar (BBA)
2	Suryaman Chauhan	2	Anil Verma (BCA & PGDCA)
19. Advisory Committee		20. Discipline Committee	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	Rekha Sharma	1	Rekha Sharma
2	Nitin Kumar Sharma	2	Nitin Kumar Sharma
3	Krishna Sharma	3	Amit Kumar Sharma
4	Amit Kumar Sharma	4	Suruchi Sharma
5	Suruchi Sharma	5	Kaushal Kumar Pandey
6	Kaushal Kumar Pandey	6	Sukh Dev

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7	Sukh Dev	7	Sureta (PO NSS)
8	Ajay Kumar	8	Pawan Patial
9	Pawan Patial	9	Lt Anil Verma (ANO NCC)
10	Anil Verma		
11	Gulshan Rai (Grade 1 Supdt.)		
<b>21. IQAC (Internal Quality Assurance Cell)</b>		<b>22. College purchase/Gem Committee</b>	
<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>	<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>
1	<b>Rekha Sharma (Co-Ordinator)</b>	1	<b>Rekha Sharma</b>
2	Nitin Kumar Sharma (Assistant Coordinator)	2	Krishna Sharma
3	Kiran Kumari	3	Sukh Dev
4	Suruchi Sharma	4	Anay Kumar
5	Kaushal Kumar Pandey	5	Anil Verma
6	Sukh Dev	6	Gulshan Rai (Supdt. Grade-I)
7	Ajay Kumar		
8	Anay Kumar		
9	Arun Kumar		
10	Anil Verma		
11	Anita Sharma (Librarian)		
12	Gulshan Rai (Supdt. Grade-I)		
<b>23. Library committee</b>		<b>24. Time Table Committee</b>	
<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>	<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>
1	<b>Anita Sharma (Librarian)</b>	1	<b>Ajay Kumar</b>
2	Krishna Sharma	2	Jameet Kumar
3	Kiran Kumari	3	Vandna Kaundal
4	Anay Kumar	4	Rajneesh Kumar
5	Kumari Sujata	5	Ashish Kumar
6	Anil Verma		
7	Pariksha Thakur		
8	Naini Pal (Assistant Librarian)		
9	Poonam Sharma (Librarian)		
<b>25. House Exam / CCA Committee</b>		<b>26. UGC Compliance / Rusa Committee</b>	
<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>	<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>
1	<b>Rekha Sharma Controller</b>	1	<b>Amit Sharma</b>
2	Nitin Kumar Sharma (Convener)	2	Ajay Kumar
3	Kiran Kumari	3	Om Prakash
4	Ajay Kumar	4	Ravinder Verma (Supdt. G-I)
5	Jameet Kumar		
6	Rajneesh Kumar		
7	Om Prakash		
8	Ajay Sharma		

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27. Electricity Restoration (Genset Maintenance) Committee		28.Scholarship/Fee Concession Committee	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	<b>Kaushal Kumar Pandey</b>	1	<b>Krishna Sharma</b>
2	Anay Kumar	2	Ajay Kumar(Nodal Officer)
3	Rajneesh Kumar	3	Anay Kumar
4	Rachna Sharma	4	Jameet Kumar
5	Rekha Jaswal(JOA-IT)	5	Rajneesh Kumar
6	Vinod Kumar LA	6	Om Prakash
		7	Pariksha
		8	Ankush Kumar
		9	Vijainder Singh
		10	Harjeet Singh
29.Girls Common Room Committee (Maintenance & Supervision)		30.Canteen Maintenance	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	<b>Vandna Kaundal</b>	1	<b>Kaushal Kumar Pandey</b>
2	Rachna Sharma	2	Sukh Dev
3	Pariksha Thakur	3	Vandna Kaundal
4	Neha Parmar	4	Arun Kumar
5	Rekha Jaswal	5	Rachna Sharma
		6	Om Prakash
		7	Kamla Devi
		8	Bindu Bala
31. Digital Display Board Committee (Operation & Maintenance)		32.Furniture & Black Board etc. Purchase & Repair Committee	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	<b>Rajneesh Kumar</b>	1	<b>Kiran Kumari</b>
2	Sureta	2	Jameet Kumar
3	Ashutosh	3	Arun Kumar
4	Monika Jaswal	4	Ashish Kumar
5	Renu Kumari	5	Ravinder Verma Supdt G-II
6	Vinod Kumar (LA)	6	Neha Parmar
33.Rusa Result Discrepancy Committee		34.Press & Photography Committee	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	<b>Nitin Kumar Sharma</b>	1	<b>Kaushal Kumar Pandey</b>
2	Vandna Kaundal	2	Kumari Sujata
3	Rajesh Thakur	3	Ajay Sharma
4	Om Prakash	4	Rekha Jaswal (JOA-IT)
5	Ankush Kumar		
6	Monika Jaswal		

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35. College Land & Property Committee		36. Social Media & Website Handling/Update Committee	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	<b>Anay Kumar</b>	1	<b>Anil Verma</b>
2	Pawan Patial	2	Kumari Sujata
3	Rajesh Thakur	3	Vandna Kaundal (Official Website Content Writer)
4	Arun Kumar	4	Sureta (Facebook)
5	Gulshan Rai Supdt G-I	5	Rajesh Thakur
		6	Harjeet Singh
		7	Naini Pal (Assistant Librarian)
37. CSCA Advisory Committee		38. Magazine Editorial Board	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	<b>Krishna Sharma</b>	1	<b>Sukh Dev (Chief Editor)</b>
2	Amit Kumar Sharma	2	Kiran Kumari (Editor-Science Section)
3	Suruchi Sharma	3	Kumari Sujata (Editor-Hindi Section)
4	Ajay kumar	4	Vandna Kaundal (Editor-English Section)
5	Kumari Sujata	5	Jameet Kumar (Editor-Planning Forum)
6	Pawan Patial	6	Anil Verma (Editor-IT Section)
		7	Rekha Jaswal (Management Section)
39. House Allotment Committee		40. Water Supply Restoration Committee	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	<b>Rekha Sharma</b>	1	<b>Arun Kumar</b>
2	Krishna Sharma	2	Ashish Kumar
3	Amit Kumar Sharma	3	Om Prakash
4	Gulshan Rai (Supdt. Grade 1)	4	Suryaman Chauhan
		5	Rachna Sharma
		6	Vijainder Jaswal
41. Career Guidance/Placement Cell		42. E-Resources Committee	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	<b>Anil Verma (Placement Officer)</b>	1	<b>Kiran Kumari</b>
2	Ankush Kumar (Assistant Placement Officer)	2	Vandna Kaundal
3	Vandna Kaundal (Placement Officer-Arts)	3	Suryaman Chauhan
4	Sureta (Placement Officer-Science)	4	Ashutosh Chaudhary
5	Suryaman Chauhan (Placement Officer-Commerce)	5	Anita Sharma (Librarian)

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6	Ashutosh Chaudhary (Placement Officer BCA/PGDCA)	6	Naini Pal (Asstt. Librarian)
7	Rekha Jaswal (Placement Officer BBA)	7	Poonam Sharma (Librarian)
<b>43. Virtual Classroom (Operation &amp; Maintenance) Committee</b>		<b>44. Invitation Committee</b>	
<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>	<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>
1	<b>Anil Verma</b>	1	<b>Amit Kumar Sharma</b>
2	Ashish Kumar	2	Sureta
3	Ajay Sharma	3	Ajay Sharma
4	Ankush Kumar	4	Richu Kalia
5	Sandeep Kumar	5	Vijainder Singh
		6	Pardeep Kumar
		7	Shashi Kumar
<b>45. Stage Decoration Committee</b>		<b>46. Tent and Sitting arrangement Committee</b>	
<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>	<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>
1	<b>Suruchi Sharma</b>	1	<b>Sukh Dev</b>
2	Sureta	2	Pawan Kumar Patial
3	Pariksha Thakur	3	Rajneesh Kumar
4	Poonam Sharma Librarian	4	Ashish Kumar
5	Richu Kalia	5	Harjeet Singh
6	Neha Parmar	6	Rakesh Kumar (LA)
7	Balwinder Pal	7	Shashi Kumar
<b>47. Prospectus Committee (General)</b>		<b>48. Prospectus committee (Self Finance)</b>	
<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>	<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>
1	<b>Krishna Sharma</b>	1	<b>Jameet Kumar</b>
2	Suruchi Sharma	2	Anil Verma
3	Rajesh Kumar	3	Vijainder Singh
4	Anil Verma	4	Harjeet Singh
<b>49. General Refreshment Committee</b>		<b>50. CCTV Cameras (Working and Maintenance)</b>	
<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>	<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>
1	<b>Kiran Kumari</b>	1	<b>Amit Kumar Sharma</b>
2	Kumari Sujata	2	Jameet Kumar
3	Ashish Kumar	3	Suryaman Chauhan
4	Pariksha	4	Pariksha
5	Sapna Sood	5	Sandeep Kumar
6	Poonam Sharma Librarian	6	Balwinder Pal
<b>51. Cleanliness, Beautification, Sanitization Committee</b>		<b>52. Reception Committee</b>	
<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>	<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>
1	<b>Nitin Kumar</b>	1	<b>Rekha Sharma</b>
2	Rajneesh Kumar	2	Nitin Kumar Sharma
		3	Kiran Kumari
3	Rajesh Thakur	4	Suruchi Sharma
4	Om Prakash	5	Rajesh Thakur

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5	Vijainder Singh	6	Pawan Kumar Patial
6	Sapna Sood	7	Rachna Sharma
7	Rakesh Kumar LA	8	Ajay Sharma
8	Shashi Kumar	9	Monika Jaswal
9	Paramjit Singh	10	Sonu Bala
<b>53. Public Address System, Mic, and Sound Committee</b>		<b>54. Building/Campus Development Committee</b>	
<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>	<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>
1	<b>Rajneesh Kumar</b>	1	<b>Nitin Sharma</b>
2	Arun Kumar	2	Kumari Sujata
3	Om Prakash	3	Anay Kumar
4	Naini Pal (Assistant Librarian)	4	Jameet Kumar
5	Vinod Kumar (LA)	5	Pawan Patial
6	Sandeep Kumar	6	Gulshan Rai (Supdt. Grade-I)
<b>55. Feedback and Surveys Cell</b>		<b>56. Mentor Mentee Cell</b>	
<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>	<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>
1	<b>Krishna Sharma</b>	1	<b>Nitin Kumar Sharma</b>
2	Anil Verma	2	Ajay Kumar
3	Suryaman Chauhan	3	Vandna Kaundal
4	Ankush Kumar	4	Suryaman Chauhan
5	Harjeet Singh	5	Ankush Kumar
		6	Ashutosh Chaudhary
<b>57. MOOCS/Spoken Tutorial Courses Committee</b>		<b>58. Admission Portal Handling Committee</b>	
<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>	<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>
1	<b>Krishna Sharma (Nodal Officer)</b>	1	<b>Anil Verma (Nodal Officer)</b>
2	Sureta (Nodal Officer MOOCS/Swayam Courses)	2	Ashish Kumar
3	Anil Verma (Nodal Officer Spoken Tutorial Programme)	3	Ankush Kumar
4	Ajay Sharma (PO-Arts)	4	Suryaman Chauhan
5	Suryaman Chauhan (PO-Commerce)	5	Rekha Jaswal (General Courses)
6	Ashish Kumar (PO-Science)	6	Sapna Sood (Self-Finance Courses)
<b>59. Cultural Committee</b>		<b>60. Student Personal Counselling Committee</b>	
<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>	<b>Sr. No.</b>	<b>Name Sh./Smt./Ms./Dr.</b>
1	<b>Suruchi Sharma</b>	1	<b>Nitin Kumar Sharma (Student Counsellor-Science)</b>
2	Sureta	2	Jameet Kumar (Student Counsellor-BBA)
3	Rajesh Kumar	3	Kumari Sujata (Student Counsellor-Arts)
4	Rachna Sharma	4	Anil Verma (Student Counsellor- BCA & PGDCA)
5	Richu Kalia	5	Suryaman Chauhan (Student Counsellor Commerce)
6	Renu Bala		

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<b>61. Sports Committee</b>		<b>62. Bus Pass Attestation Committee</b>	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	<b>Pawan Patial</b>	1	Suruchi Sharma (Arts)
2	Rajneesh Kumar	2	Rachna Sharma (Arts)
3	Rajesh Thakur	3	Arun Kumar (Science)
4	Ajay Sharma	4	Om Prakash (Science)
5	Pariksha	5	Rajesh Thakur (Commerce)
6	Ankush Kumar	6	Ankush Kumar (Commerce)
		7	Jameet Kumar (BBA)
		8	Anil Verma (BCA/PGDCA)
<b>63. Educational Tour Committee</b>		<b>64. Red Cross &amp; First Aid Committee</b>	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	<b>Kiran Kumari</b>	1	<b>Kiran Kumari</b>
2	Vandna Kaundal	2	Vandna Kaundal
3	Kumari Sujata	3	Om Prakash
4	Rajesh Kumar	4	Rachna Sharma
5	Anil Verma	5	Rekha Jaswal
6	Vijainder Jaswal	6	Rakesh Kumar LA
7	Harjeet Singh	7	Bindu Bala
<b>65. Nodal Officers Gender Champions</b>		<b>66. Guest house Upkeeping Committee</b>	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	Ajay Sharma	1	<b>Amit Kumar Sharma</b>
2	Suryaman Chauhan	2	Suruchi Sharma
		3	Kumari Sujata
		4	Arun Kumar
		5	Sonu Bala
<b>67. Technology Committee</b>		<b>68. Fire Safety Committee</b>	
Sr. No.	Name Sh./Smt./Ms./Dr.	Sr. No.	Name Sh./Smt./Ms./Dr.
1	<b>Rajneesh Kumar</b>	1	<b>Amit Kumar Sharma</b>
2	Anil Verma	2	Anay Kumar
3	Ashish Kumar	3	Jameet Kumar
4	Ajay Sharma	4	Rajneesh Kumar
5	Ankush Kumar	5	Ashish Kumar
6	Harjeet Singh	6	Vijainder Jaswal
7	Sandeep Kumar	7	Ravinder Verma G-II Supdt

IQAC Coordinator

  
Principal  
M. P. Govt. College, Amb  
Distt. Una (H.P.)